

ASSISTANCE FOR A FIRST TIME RULING ELDER COMMISSIONER

ATTENDING A PRESBYTERY MEETING

PRESBYTERY OF COASTAL CAROLINA

(UPDATED 9/2014)

- The Presbytery packet is posted online (<http://presbycc.org/2014/packet/>) prior to each Presbytery meeting. The supplemental packet also is posted online by midafternoon the day before Presbytery meets. Please feel free to download it to an e-Reader, iPad, Tablet or computer rather than printing it all or just print the pages you want to refer to during the meeting. Please do not count on WiFi in the meeting as it is not available in all locations that we have meetings.
- Please read the cover letter, note the directions/map and the agenda. Read/review all reports/information in the packet prior to the meeting.
- The meeting is run by **Robert's Rules of Order**.
 - Motions coming from a committee do not require a second.
 - During the meeting, the reports/information will be **referred to by the page number and covered very quickly**. If you wish to speak to a matter it is wise to move to microphone just before the report begins.
 - A “**consent agenda**” is a group of items that the meeting planners believe will pass without discussion or dissent. However, if you have questions or concerns about any item in a consent agenda, simply state, “I desire for item XYZ to be removed from the consent agenda.” No vote is needed to remove it. Once removed the item will be addressed separately and open for discussion.
- It might help you to meet with the pastor and/or an elder in the church that has previously attended a Presbytery meeting.
- Registration
 - begins at 8:45 AM.
 - Refreshments are served.
 - To Register you will print your name beside your church name in a registration notebook and receive a blue neck wallet name tag. Please return this tag at the end of the meeting.
 - When you register, you may pick up a supplemental packet of reports/information, if you were unable to get it online before the meeting.
 - You also will have opportunity to browse your Presbytery Resource Center materials as well as other exhibits. (Materials may be checked out or returned to the Resource Center.)
- The Presbytery meeting **begins promptly** at the stated time.
- **Morning worship** includes an offering for a mission organization which will be identified in the advance packet. Some churches send contributions for the offering. Checks for the offering are payable to the Presbytery. Once a year communion is served at a Presbytery meeting.
- **Lunch** is usually at 12:30 PM.

Lunch reservations are required ahead of time and can be made online, by phone, email, or fax (see contact info. below). The price of lunch is usually mentioned in the general presbyter's cover letter. The meal is usually catered. Payment for lunch is made in the registration area.

If you have any questions, please contact the Presbytery office by email jankrause@presbycc.org , by phone 910-862-8300 x202 or 1-800-277-7479, or by fax 910-862-3524.