

Commission on Ministry
Presbytery of Coastal Carolina
**Agreement for Commissioned Ruling Elder Relationship
For Qualified Ruling Elders of the PC(USA)**

The following agreement is between _____ and the Session of _____ Presbyterian Church of _____, North Carolina, for the purpose of providing pastoral services for a period beginning _____ and ending on _____. (*Cannot be for more than three years at a time.*)

Accountability

A Commissioned Ruling Elder (CRE) will continue to be accountable to his/her home session and to the Presbytery of Coastal Carolina through the Commission on Ministry of the Presbytery and will be accountable to the Session of this congregation as concerns his/her ministry within this congregation.

Expectations of the Pastor (*please ✓ check all that apply*)

- Will lead worship and preach on a regular basis but with the option to have guest ministers on occasion and the session will be responsible for obtaining any supply pastor when this occurs;
- Will visit sick, shut-ins, new members, and the congregation as is appropriate and as is able with regular work schedule;
- Will provide leadership and guidance to committees as requested and time permitting;
- Will enhance spiritual life of the church through pastoral leadership;
- Will conduct funerals and weddings when called upon;
- Other: (explain) _____
- Other: (explain) _____

This agreement is for an estimated _____ hours per week including the time to prepare sermons.

Expectations of the Session:

1. Will work collegially with the Pastor in the shared ministry of the congregation (*Book of Order, G-2.0301*);
2. Will review the Pastor's work and compensation annually (*Book of Order, G-2.0804*);

Termination or Extension Provisions/Considerations

1. This agreement may be terminated at any time by the Session or Pastor with 30 days written notice or by action of the Commission on Ministry.
2. This agreement may be extended at the end the agreement for a period of one to three years as agreed upon by both parties. These extensions *must* be approved by the Commission on Ministry.

Financial Terms

We will provide the following remuneration per **month**. (Fill in all appropriate figures on a **monthly** basis.

Salary _____ (per month)

Housing or Manse _____

Other Benefits/Insurance/SECA _____

Travel (not to exceed) _____ (paid on reimbursement basis)

Vouchered Professional Expenses _____ (paid on reimbursement basis)

TOTAL _____

Sick Leave (explain) _____

Paid Vacation _____

Continuing Education Time _____

Background Check/Boundary Training

The Presbytery of Coastal Carolina requires the successful completion of the SafeGatherings course on boundary training and a background check run by them for all persons serving in a pastoral relationship with one or more of our congregations. Information on how to register and take the training can be found by [clicking here](#). Failure to take such training will result in dissolution of the relationship per the COM Manual.

Certification of This Agreement

The compensation and position description shown here was reviewed and approved by the session on _____. (date)

Clerk of Session _____ Date: _____

I have reviewed and am agreeable to the terms of this agreement.

Stated Supply Pastor _____ Date: _____

The COM approves this agreement and authorizes _____

Yes No To Administer the Sacraments

Yes No To Moderate the Session

beginning _____ (date) until December 31, 20 ____ (date)

West Central East

Commission on Ministry _____ Date: _____

Signed by Chair of appropriate COM