

Commission on Ministry  
Presbytery of Coastal Carolina  
**Agreement for Stated Supply Relationship**  
**(For PC(USA) Pastors)**

The following agreement is between \_\_\_\_\_ and the Session of \_\_\_\_\_ Presbyterian Church of \_\_\_\_\_, North Carolina, for the purpose of providing pastoral services for a period beginning \_\_\_\_\_ and ending on December 31, 20 \_\_\_\_.

A Stated Supply Pastor will be accountable to the Presbytery of Coastal Carolina through the Commission on Ministry of the Presbytery and will be accountable to the Session of this congregation as concerns his/her ministry within this congregation.

Expectations of the Pastor (*please ✓ check all that apply*)

- Will lead worship and preach on a regular basis but with the option to have guest ministers on occasion and the session will be responsible for obtaining any supply pastor when this occurs;
- Will visit sick, shut-ins, new members, and the congregation as is appropriate and as is able with regular work schedule;
- Will provide leadership and guidance to committees as requested and time permitting;
- Will enhance spiritual life of the church through pastoral leadership;
- Will conduct funerals and weddings when called upon;
- Other: (explain) \_\_\_\_\_
- Other: (explain) \_\_\_\_\_

This agreement is for an estimated \_\_\_\_\_ hours per week including the time to prepare sermons.

**Expectations of the Session:**

1. Will work collegially with the Pastor in the shared ministry of the congregation (*Book of Order, G-2.0301*);
2. Will review the Pastor's work and compensation annually (*Book of Order, G-2.0804*);

**Termination or Extension Provisions/ Considerations**

1. This agreement may be terminated at any time by the Session or Pastor with 30 days written notice or by action of the Commission on Ministry.
2. This agreement may be extended at the end the agreement for a period of one year as agreed upon by both parties. These extensions must be approved by the Commission on Ministry.

3. Will provide the following remuneration per **month**. (Fill in all appropriate figures on a **monthly** basis.

Salary \_\_\_\_\_ (per month)

Housing or Manse \_\_\_\_\_

Other Benefits/Insurance/SECA \_\_\_\_\_

Travel (not to exceed) \_\_\_\_\_ (paid on reimbursement basis)

Vouchered Professional Expenses \_\_\_\_\_ (paid on reimbursement basis)

TOTAL \_\_\_\_\_

Sick Leave (explain \_\_\_\_\_)

Paid Vacation \_\_\_\_\_

Continuing Education Time \_\_\_\_\_

**Background Check/Boundary Training**

The Presbytery of Coastal Carolina requires a criminal background check and Boundary Training Certification by Safe Gatherings. Information on how to register and take the training can be [found by clicking here](#). Failure to take such training will result in dissolution of the relationship per the COM Manual.

**Certification of This Agreement**

The compensation and position description shown here was reviewed and approved by the session on \_\_\_\_\_. (date)

Clerk of Session \_\_\_\_\_ Date: \_\_\_\_\_

I have reviewed and am agreeable to the terms of this agreement.

Stated Supply Pastor \_\_\_\_\_ Date: \_\_\_\_\_

The COM approves this agreement and authorizes \_\_\_\_\_

beginning \_\_\_\_\_ (date) until \_\_\_\_\_ (date).

West  Central  East

Commission on Ministry \_\_\_\_\_ Date: \_\_\_\_\_

Signed by Chair of appropriate COM