

Commission on Ministry
Presbytery of Coastal Carolina
**Agreement for Temporary Supply Pastoral Relationship
For Non-PC(USA) Pastors**

The following agreement is between _____ and the Session of _____ Presbyterian Church of _____, North Carolina, for the purpose of providing pastoral services for a period beginning _____ and ending on December 31, 20 _____. (*Should not be for more than 12 months.*)

Accountability

A Temporary Supply Teaching Elder will be accountable to the Presbytery of Coastal Carolina through the Commission on Ministry of the Presbytery and will be accountable to the Session of this congregation as concerns his/her ministry within this congregation.

Expectations of the Pastor (*Please ✓ check all that apply.*)

- Will lead worship and preach on a regular basis but with the option to have guest ministers on occasion and the session will be responsible for obtaining any supply pastor when this occurs;
- Will visit sick, shut-ins, new members, and the congregation as is appropriate and as is able with regular work schedule;
- Will provide leadership and guidance to committees as requested and time permitting;
- Will enhance spiritual life of the church through pastoral leadership;
- Will conduct funerals and weddings when called upon;
- Other: (explain) _____
- Other: (explain) _____

Note: Non PC(USA) ministers cannot be authorized to moderate session or congregational meetings.

This agreement is for an estimated _____ hours per week including the time to prepare sermons.

Expectations of the Session:

1. Will work collegially with the Pastor in the shared ministry of the congregation (*Book of Order, G-2.0301*);
2. Will review the Pastor's work and compensation annually (*Book of Order, G-2.0804*);

Termination or Extension Provisions/Considerations

1. This agreement may be terminated at any time by the Session or Pastor with 30 days written notice or by action of the Commission on Ministry.
2. This agreement may be extended at the end the agreement for a period of up to 12 months as agreed upon by both parties. Such an extension must be approved by the Commission on Ministry.

Financial Terms

We will provide the following remuneration per **month** or per **year**.

(Please indicate whether on a **monthly** or **annual** basis.)

Salary	_____	monthly or yearly (circle one)
Housing or Manse	_____	
Other Benefits/Insurance/FICA	_____	
Travel (not to exceed)	_____	(paid on reimbursement basis)
Vouchered Professional Expenses	_____	(paid on reimbursement basis)
TOTAL	_____	
Sick Leave (explain)	_____	
Paid Vacation	_____	
Continuing Education Time	_____	

Background Check/Boundary Training

The Presbytery of Coastal Carolina requires a criminal background check and Boundary Training Certification by Safe Gatherings. Information on how to register and take the training can be [found by clicking here](#). Failure to take such training will result in dissolution of the relationship per the COM Manual.

Certification of This Agreement

The compensation and position description shown here was reviewed and approved by the session on _____. (date)

Clerk of Session _____ Date: _____

I have reviewed and am agreeable to the terms of this agreement.

Temporary Supply Pastor _____ Date: _____

<p>The COM approves this agreement and authorizes _____</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No To Administer the Sacrament of Baptism</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No To Administer the Sacrament of the Lords Supper</p> <p>beginning _____ (date) until December 31, ____ (date)</p> <p><input type="checkbox"/> West <input type="checkbox"/> Central <input type="checkbox"/> East</p> <p>Commission on Ministry _____ Date: _____</p> <p style="text-align: center;">Signed by Chair of appropriate COM</p>
