

**Agenda Presbytery of Coastal Carolina Meeting as the West Community
January 30, 2021 Meeting Via Zoom**

*Rooted ~ Growing ~ Branching
Christian Formation ~ Congregational Vitality ~ Shared Mission*

Living as a connectional church in the Reformed tradition, we focus on

- *Connecting Congregations,*
- *Facilitating Shared Mission,*
- *Supplementing Christian Education and Youth Ministry,*
- *Empowering Leaders,*
- *Strengthening Congregations.*

Together living into the Great Ends of the Church.

Pre-Registration is required by Tuesday, January 26. The Zoom meeting link will be sent by email only to pre-Registered persons. Zoom instructions are found at the end of this packet.

9:10 Sign-Into Zoom and Greet Friends in Chat /Live stream to FB starts about 9:29

9:30 Business Meeting Begins – NOTE: Meeting and worship will be Live Streamed

Call to Order Rev. David Dudley, Facilitator

- Quorum will be based upon the pre-registration and number of Zoom participants
- Opening Prayer
- Note: The Recording Clerk is RE Robert Gordon. Previous minutes have been approved and submitted to the Presbytery office.

Welcome & Orientation to Zoom Rev. Laura Lupton, Coordinator

- See Zoom instructions in packet / test polling / raise hand/use the chat feature!

West Steering Committee Report TE Shane Owens, Chair

- 1) 2020 Budget Report for Information – See supplemental Packet or it will be show on the screen. If there are any questions, please contact Lornette McCaskill or Laura Lupton
- 2) Report on the Technology Grants Awarded in 2020. Grants totaled almost \$6,000. The maximum to any one church was \$500. All churches that applied received a grant.

Culdee - West End; Ebenezer – Coats; Euphronia - Moore Co;
First Carthage; First Sanford; Freedom East – Raeford; Jonesboro – Sanford;
Olivia- Sanford; Trinity – Laurinburg; Union- Carthage; White Hill -Sanford;
Faith PC – Laurinburg; Bethesda – Aberdeen.

- 3) Omnibus Motion (Consent Agenda) A B are before us as one item unless someone wants to discuss an item separately.

A) Approval of 2021 West Community Budget (see below)

B) Motion to set our next West Community Meeting Date:

Saturday, June 12, 2021 via zoom

Nominations/Elections – Nominations from the floor are permissible.

- 2022 West Steering Team:
 - Moore County: **TE Canessa Lagan** (Cameron PC)
 - Harnett County: **RE Priscilla Brower** (Spout Springs PC)
 - Scotland County: **RE Catherine Pinkston** (Trinity PC)
- Vice Facilitator 2021, Facilitator in 2022:
 - **RE Alice Baldwin** (Scotland Co./Westminster)
- For West Sessional Records Review:
 - **RE Jim Cruickshank** (Lillington PC)

Mission Engagement & Resource Reports

- Mental Health Resources (5) TE Bob Whitehouse
- Youth – PYC (2) Ms. Erin Wehrmeister/PYC

Sessional Records Review

Robert Gordon

- Dates for 2021 (to review 2019 & 2020 or earlier minutes) have not been established yet. If you have questions, contact Robert Gordon at gordlock44@yahoo.com or (910) 947-3963 or Laura Lupton. Please don't fall behind in keeping the church records in order and bound in the permanent book.

West-COM –(Written Report)

Bucky Holmes and Linda Hayes, Co-Chair

For your Information from the Mission Cabinet:

Laura Lupton

- **The annual statistical report packet for the clerk of session** was sent to the church in November in a brown manilla envelope. Papers are due to the Presbytery office by the end of January and the online reporting must be completed by mid-February.
- **Dates for upcoming meetings and events are in this packet, please share with your session and congregation.**

A Word from the General Presbyter/Stated Clerk (5)

TE Jerrod Lowry

Installation of Facilitator (John Taylor) and Vice Facilitator (Alice Baldwin)

Other announcements:

TE John Taylor

Move to Adjourn following Worship (but folks are encouraged to stay for the discussion groups.)

Worship 10 to 10:35

- Preacher: Rev. Marcia Mount Shoop www.marciamountshoop.com/biography/
- Music by Mary Rush of Cameron Presbyterian Church
- Our Offering is collected in support of **Monroe Camp and Retreat Center**
 - Give online using PayPal at www.paypal.com/fundraiser/charity/2231661
 - Or mail a check payable to
Camp Monroe, 24501 Camp Road, laurel Hill, NC 28351
 - Or on their Facebook page at www.facebook.com/CampMonroeNC/

Breakout Room Conversations begin following worship ending about 11:30 or 45 minutes

The breakout discussions will *not* be available in the live stream.

1. **Spiritual Self-care During COVID** –Sue Hudson (just stay here in the main zoom room)
2. **Youth Ministry Conversation** - Bring your ideas for a conversation about youth ministry in these strange times. -Howard Dudley & Meagan Greene
3. **Rethinking Easter 2021** – Bring your ideas for a conversation about “In light of COVID and limited in person gatherings, how do we have meaningful Holy Week and Easter worship events? - Barrett Payne
4. **Technology Conversations** – Let’s talk: What’s working? What tips have helped you? What problems have you encountered and how can we help? What might you offer to help a sister congregation? --Laura Lupton and others

Go in Peace to Love and Serve the Lord. We will not reconvene after the breakout rooms.

Business Meeting Information

2020 Budget Report through December 31, 2020

Budget report unavailable at press time.
Will be shown on screen or uploaded before the meeting.

Budget Proposal 2021 – West Community:

West Community Proposed Budget for 2021:

Pastor Development	\$ 500
Mission/Outreach	\$ 500
Gatherings/Offerings	\$ 200
Admin/Travel	\$ 300
Christian Form./Officer Training	\$ 500
Confirmation Retreat	\$ 1,000
Congregational Vitality	\$ 500
Grants- for Congregations	\$ 3,800
Youth Ministry	\$ 700
Total-West Community	\$ 8,000.00

Calendar & Other Notifications:

- **Officer Training Videos** are available online at YouTube.com at <https://youtu.be/s-gULUOxuGg>
- **Confirmation Retreat** is not being planned for February due to COVID concerns but may be offered later in the year
- **Full Presbytery Meetings** **Via Zoom Saturday, March 6, 2021**
 - Additional 2021 meetings may be scheduled by the Mission Cabinet
 - Currently scheduled: Saturday, October 9, 2021
- **West Community Meeting** **Saturday, June 12** via Zoom
- **NOMINATIONS & VOLUNTEERS** ~ Is there someone in your church that would like to be involved on a Presbytery Committee or on a committee of the West Community? These volunteers set the direction of Presbytery and help us fulfill our mission. If you, or someone you know is interested, please let me know. Leaders are also needed at the Synod level.

Thank you for your support of the Shared Mission of Presbytery and for sharing these invitations.

Report from the West Commission on Ministry

January 15, 2021

Co-Chairs of the West COM for 2021: Mr. G. Bucky Holmes and Mrs. Linda Hayes

New Ministers Welcomed to Presbytery:

- Rev. Robert Button from Abingdon Presbytery to Laurel Hill as Interim

Relationships renewed or established in the West Community:

1. Cullen Edwards, Commissioned Ruling Elder, and Pleasant View through 12-31-2023
2. Julie Hughes, Commissioned Ruling Elder, and Lakeview through 12-31-2023
3. Michael Fox, Commissioned Ruling Elder, and Horseshoe through 12-31-2023
4. Rev. Archie Barringer, Temporary Supply and Raeford through April 30, 2021
5. Rev. Bill Pauley, Stated Supply, and Summerville through 12-31-2021
6. Rev. Bruce Benton, Temporary Supply, and Ephesus through 12-31-2021
7. Rev. David Greene, Stated Supply, and Ebenezer through 12-31-2021
8. Rev. David Priddy, Temporary Supply, and Leaflet and Raven Rock through 12-31-2021
9. Rev. Fred Goins, Temporary Supply, and Blandonia through 12-31-2021
10. Rev. Jeff Mercer, Stated Supply, and Faith through 12-31-2021
11. Rev. Jenny Lee, Temporary Supply, and Pocket through 12-31-2021
12. Rev. Kathryn Dudley, Interim and White Hill through 12-31-2021
13. Rev. Kenneth Stealing, Stated Supply and Spout Springs through 12-31-2021
14. Rev. Robert Johnson, Temporary Supply, and Olivia through 12-31-2021
15. Rev. Roger Horne, Stated Supply, and Cape Fear through 4-30-2021
16. Rev. Sue Hudson, Stated Supply, and Laurinburg through 12-31-2021
17. Tom Brown, Commissioned Ruling Elder, and Bunnlevel through 12-31-2021
18. Wendell McGee, Commissioned Ruling Elder, and Vass through 12-31-2023
19. Willie McCaskill, Commissioned Ruling Elder, and Freedom East through 12-31-2022

Churches granted waiver from rotation of officers for 2020:

St. Andrews, Laurinburg, Westminster Laurinburg, Union, Philippi, Jackson Springs, First Lillington, McDonalds Chapel, Cape Fear, Broadway, Culdee, Lakeview, Spout Springs, Summerville, Biscoe, Blandonia

Honorable Retirement granted to: Rev. William Hayes, Rev. Cynthia Strickland, Rev. Jane Love

Moderators Appointed: Thomas Brown at Salem John Baker at Eureka
Rev. Shane Owens at Pocket Rev. John Taylor at Edgewood

Supply List Additions:

Elizabeth (Betty) Pope, Rev. Donald Stewart, Kim Williams
Rev. David Dudley, Rev. Sue Hudson, Allen McClean, Rev. Amanda Hill

The complete Supply Preaching list is found online at www.presbycc.org, "Directory" the passc-de is pccdir then on the left side look for "Pulpit Supply List"

Relationships dissolved:

Rev. Cindy Neal and Edgewood effective 11-30-2020

Rev. Robert Martin and Laurinburg effective 12-31-2020

Other:

Laurel Hill approved to elect a PNC (Pastor Nominating Committee)

West End approved to elect DAPNC (Designated Associate Pastor Nominating Committee)

Please find the liaison assigned to your church on the next page.

How to contact members of the West COM and your Liaison:

Name	Email ++	Phone
John Baker	jrb111zo @yahoo.com	(910) 690 - 5249 Cell
Judy Boroughs	jboroughs1 @gmail.com	(910) 673 - 5963 Home
Tom Brown	tdb3039 @gmail.com	(910) 893 - 3695 Home
Phyllis Chalmers	pajchalmers54 @gmail.com	(919) 777 - 4644 Cell
Howard Dudley	howard.dudley @gmail.com	(910) 892 - 4121 Office
Linda Hayes**	linda @harnettlaw.com	(910) 890 - 9334 Cell
Bucky Holmes**	onthehill11 @gmail.com	(202) 262 - 0878 Cell
Mamie Hooker	bpcm824 @windstream.net	(919) 478 - 9104 Cell
Doug Houston	dj5ezz @windstream.net	(919) 498 - 4712 Cell
Hal Jernigan	haljernigan @bellsouth.net	(910) 276 - 7388 Home
Shane Owens	rshaneowens54 @yahoo.com	(910) 638 - 1609 Cell
Oscar Pace	oscarhpace @gmail.com	(910) 263 - 6093 Home
Janice Thompson	gajgthompson @windstream.net	(919) 776 - 8960 Home
Bob Whitehouse	r_jwhitehouse @hotmail.com	(910) 709 - 1398 Cell

++ remove the spaces before the @ in the email addresses to have a working email address.

** 2021 Co-Chairs of the West COM

West COM Liaisons 2021

The COM wants to have a positive relationship with each session. These persons will be in touch occasionally with the clerk of session and/or the pastor of the church to hear how things are going in the church. They enjoy reporting to the COM all that is going well at your church and offering their assistance to you if there are any questions or concerns. They are available to assist your congregation with contract renewals, pastoral transitions, moderators, and pulpit supply, amongst other things. Church leaders are welcome to reach out to the liaison at any time. *The liaison would welcome, and appreciate, an invitation to visit with your session at a convenient time.*

Church	Liaison
Antioch/Red Springs	Linda Hayes
Barbecue	Bucky Holmes
Bethesda	John Baker
Biscoe	Judy Boroughs
Blandonia	Howard Dudley
Broadway	Janice Thompson
Brownson Memorial	Judy Boroughs
Buffalo	Phyllis Chalmers
Bunnlevel	Howard Dudley
Cameron	Judy Boroughs
Cameron Hill	Phyllis Chalmers
Cape Fear/Lillington	Janice Thompson
Church In The Pines	John Baker
Community	Shane Owens
Culdee	Oscar Pace
Ebenezer	Linda Hayes
Edgewood	Bucky Holmes
Elise	Shane Owens
Ephesus	Robert Whitehouse
Euphronia	Janice Thompson
Eureka	Mamie Hooker
Faith	Hal Jernigan
First Carthage	Shane Owens
First Dunn	Thomas Brown
First Lillington	Thomas Brown
First Sanford	Oscar Pace
Freedom East	Bucky Holmes
Horseshoe	John Baker
Ingram Branch	Mamie Hooker
Jackson Springs	John Baker
John Hall	Doug Houston
Jonesboro	Janice Thompson
Lakeview	Robert Whitehouse

Church	Liaison
Laurel Hill	Hal Jernigan
Laurinburg	Doug Houston
Leaflet	Phyllis Chalmers
Lillington	Howard Dudley
Manantial de Vida	Howard Dudley
Manly	Bucky Holmes
McDonalds Chapel	Judy Boroughs
Montpelier	Hal Jernigan
Morningside	Doug Houston
Mount Pisgah	Linda Hayes
Olivia	Mamie Hooker
Philippi	Judy Boroughs
Pleasant View /L'burg	Thomas Brown
Pocket	Oscar Pace
Priest Hill	Doug Houston
Providence	Mamie Hooker
Raeford	Robert Whitehouse
Raven Rock	Phyllis Chalmers
Salem	Oscar Pace
Shiloh	Robert Whitehouse
Silver Hill	Hal Jernigan
Spout Springs	Thomas Brown
St. Andrews	Oscar Pace
Summerville	Linda Hayes
Trinity/Laurinburg	Doug Houston
Union	John Baker
Vass	Shane Owens
West End	Janice Thompson
Westminster/L'burg	Phyllis Chalmers
White Hill	Mamie Hooker
Williams Chapel	Thomas Brown

Presbytery of Coastal Carolina
Winter West Community Gathering Gathering Zoom Instructions

Get Registered to Get the Link

You are invited to the Meeting of the West Community of the Presbytery of Coastal Carolina - a Zoom meeting. **Saturday, Jan 30, 2021**, Zoom Opens at 09:10 AM (The call to Order is 9:30AM)

The time is now to preregister. Registration is REQUIRED to get your **personalized zoom link**.

Pre-Register for this meeting, now at:

Register in advance for this meeting using this link:

https://us02web.zoom.us/meeting/register/tZlvc-muqDwvGtNU-mxpmiVqskP5j6kUP5_j

After registering, your registration will be reviewed THEN you will receive a confirmation email containing information about joining the meeting. This may take up to 3 days.

Deadline for registration is Tuesday, January 26.

All participants including minister members, Ruling Elder Commissioners, CREs, Chairpersons, Hispanic participants, and invited guests and staff may register for the Zoom interactive meeting. All are invited to the meeting, worship and breakout room conversations.

Additional observers and guests will also be able to see the meeting live streamed on Facebook

www.facebook.com/presbycc

ZOOM CONNECTION GUIDE:

Thank you for registering for the West Community Gathering! Please help make this a productive and efficient meeting by following these guidelines.

1. **Prepare & Practice.**
 - a Have headphones or speakers, have a microphone, a webcam is optional.
 - b Know how to turn the volume up/down so you can hear.
 - c Please be sure your version of the zoom program is Up-To-Date by going to <https://zoom.us/download> and downloading the latest version.
 - d If you are unsure of Zoom, you can go anytime to zoom.us/test then click JOIN then click Join with Video. You can test your connection and your camera.
 - e Be familiar with these tips and instructions
2. You can access the meeting by using the link in your registration confirmation email. This email has the **subject "West Community Gathering Zoom Link to Meeting"** it is from Laura Lupton.
3. You will have the best experience for the meeting if you join on a **desktop or laptop computer or tablet** with the following:
 - i. High speed internet access.
 - ii. Sound output device: speakers, headset, or earbuds.
 - iii. A microphone device.

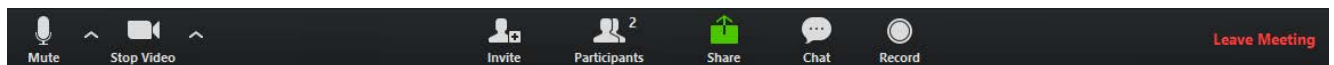
- If joining by computer is not possible, a **tablet or smart phone** may be used, using the free Zoom app, available from the device's app store.

If absolutely necessary, participants may dial into the meeting using a **phone** if the above hardware is unavailable. However, visuals will not be available and voting for persons in the meeting by phone call only will be a challenge. The phone numbers are long distance. The following commands can be entered via tones using your phone's dial pad while in a Zoom meeting: ***6** - Toggle mute/unmute yourself and ***9** - Raise hand to be recognized to speak.

4. **If you have a "bad internet" day**, please connect by phone then continue trying to connect via computer. Once your computer connection is reestablished, hang up your phone connection to avoid feedback.
5. **If you get dropped** (disconnected) or freeze up, simply use the same link to rejoin the meeting.
6. The Zoom event will open at **9:10am**. You are encouraged to join early with your camera and microphone to be sure everything is working. The call to Order is 9:30AM
7. This meeting will be recorded and live streamed.

Using Zoom

In Zoom, you will see a control bar on your screen like one of these. If you do not see the control bar, move your mouse or tap your screen so that it will appear.



computer view



phone/tablet view

The following options will be available:

- Mute:** The mute button toggles your microphone on and off. Once we move into the meeting portion, all microphones will be muted except when the moderator has recognized someone to speak. To activate your microphone when you have been recognized, press/click the mute button to unmute yourself. (If you have joined by phone, the mute function is controlled by pressing *6.)
- Chat:** A button at screen bottom also toggles an interface with a scrolling chat feature. You can type in remarks into the chat publicly with everyone in the meeting or privately with an individual attendee. You can use this chat area to ask questions or make comments during the meeting.
- Participants:** Click the Participants button to see a list of everyone who has joined the meeting. You can double-click a name on the list to begin a chat with them. Also, you will also

see arrows beside the various images. You can scroll left and right to see the other participants in the meeting.

- d. **Raise Hand:** The raise hand feature will be used for seeking recognition for speaking or to object to a motion being passed through unanimous consent.
 - i To raise your virtual hand, click the Participants button,
 - ii then press the “Raise Hand” button. A little blue hand icon will appear next to your image and on the participants list. (On phones, entering *9 activates the “raise hand” feature.)
 - iii on some MOBILE apps you find “Raise Hand” under the ... More option of the menu
- a **Voice on the Floor:** If at some point you wish to speak, press the “raise hand” button to indicate to the Moderator that you have something to say. The Moderator will recognize such individuals, send you a message to enable the mic, and then you will be un-muted temporarily to speak.
- b **Voting:** Most voting for this meeting will be by unanimous consent UNLESS there is objection. Such objections can be made through the raise hand function. If no one objects, the motion passes. If there IS an objection to the motion, a full vote will be taken through the polling function.
- c **Polling:** For some items, a poll question will appear on your screen and you will be asked to indicate yes or no or I’m not eligible to vote. If you are calling in on a phone, you may be asked to announce your vote, if the tally is close. Since the poll automatically counts the vote, the poll will be the final vote on a motion.

Some Suggestions to Make It a Better Meeting

1. **Be early**—get a good “view.”
 - a. Be early, as it can take a couple of minutes to get connected. The Zoom meeting will open at 9:10AM, and the meeting will begin with a brief orientation at 9:30am. Please be patient if we are having technical challenges!
 - b. View: You can swap between speaker view and gallery view by choosing the appropriate control in the upper right. Once the meeting begins, you may wish to utilize the speaker view so that it is easier to follow the action of the meeting.
 - c. When there is screen sharing or videos showing, you may see a column of people. At the top of that column, you can choose to see only the person speaking.
2. Tips and **etiquette**
 - a. Connect from a spot with a good Wi-Fi signal—or, even better, a wired connection via Ethernet cable.
 - b. Check your background in your video – we can see what is behind you.
 - c. If you get the message about an “unstable internet connection,” turning off your video might help you stay connected and hear better.
 - d. Check how your name is displayed. You can “rename” it if it is not correct.
 - e. Even before the meeting begins, **mute yourself** if you are not actively speaking.

- f. If you are in a noisy spot, use headphones to reduce background noise. NOTE If/When you speak we will hear ALL your background noise – TV, telephone, dogs, fans, radio, etc. please be in a quite environment.
- g. Bring a beverage and snack with you when you join the meeting and go to the bathroom ahead of time so you don't have to step away.
- h. Once the meeting gets going, co-hosts will control mute.
- i. If you are joining by phone, you'll need to start with "This is <name>" so that people know who is speaking.

3. Troubleshooting & Assistance

- a. Unstable internet – it may recover and reconnect if you get disconnected.
- b. Try joining the meeting by computer or tablet with your camera off to reduce bandwidth usage.
- c. Close all other open programs on your computer. Close open tabs on your web browser.
- d. Do not try to watch the YouTube or Facebook view of the meeting at the same time.
- e. **If you have issues and can't connect:**
 - 1. Start over.
 - a) Close all other open programs on your computer, then
 - b) open your email and click on the personalized link for the meeting.
 - c) Be patient for the Zoom window to open. –
 - d) if these steps did not work, follow the instructions to connect by phone only.
 - 2. For this meeting we are not able to offer tech support. If you have trouble connecting into zoom, please watch the meeting in Facebook.

- 4. The breakout discussions will not be available in live stream, only in zoom.