



# Presbytery of Coastal Carolina

*One Presbytery ~ Three Covenant Communities*

807 W. King Street ~ Elizabethtown, NC 28337-9587  
910-862-8300 ~ [www.presbycc.org](http://www.presbycc.org)



February 18, 2022

TO: Members of the Presbytery, Commissioned Ruling Elders, and Ruling Elder Commissioners:

You are cordially invited to the 124th Stated Meeting of  
the Presbytery of Coastal Carolina  
March 5, 2022

Commissioners will be able to participate either by gathering in-person at First Fayetteville PC or by Zoom. This hybrid meeting will be called to order at 9:30 AM. The Rev. Dr Alice Ridgill, Associate General Presbyter of Charlotte, will be our preacher for worship. No offering will be collected.

For the purpose of this hybrid meeting, enrolled Participants will be limited to Presbytery minister members, Elder Commissioners, Commissioned Ruling Elders, Committee Chairs, individuals to be examined by PCC, persons needing Spanish language interpretation.

All participants will be required to **pre-register by Thursday, March 3, 2022** selecting whether they plan to participate in-person or by Zoom. ***Same day registration will not be possible.***

1. In person participants may arrive as early as 9 AM. Only those that pre-registered to attend in-person will have access to the meeting at First PC Fayetteville. The safety protocols approved by the Executive Board of Mission Cabinet mandate that all in-person participants wear masks indoors. Register to attend in-person with the following link  
[https://docs.google.com/forms/d/e/1FAIpQLSePu\\_06aeX2fzwELoMPWbRLduIKQ9poDG4Z-7h3GIZ\\_N2YEQ/viewform](https://docs.google.com/forms/d/e/1FAIpQLSePu_06aeX2fzwELoMPWbRLduIKQ9poDG4Z-7h3GIZ_N2YEQ/viewform)
2. Virtual participants will have access to Zoom at 9:15 AM. If a participant gets disconnected, they may use the same link to reconnect to the meeting. Register to participate virtually with the following link  
[https://us02web.zoom.us/join/zoom/register/tZIpfu2vpzgiEtOcgIUrzVlODWd\\_oKLZCh5g](https://us02web.zoom.us/join/zoom/register/tZIpfu2vpzgiEtOcgIUrzVlODWd_oKLZCh5g)
3. The livestream for observers will begin at 9:30 AM on (FaceBook & YouTube)

The packet is online at [www.PresbyCC.org/calendar/packets/](http://www.PresbyCC.org/calendar/packets/) .

Blessings,

Jerrold Lowry, Stated Clerk

## **Proposed Agenda for March 5, 2022 Presbytery Meeting**

9:30 AM Call to Order and Opening Prayer

Bill Young, Moderator

- Declaration of Quorum
- Welcome & Appoint Standing Committees
  - Bills and Overtures
  - Thanks Committee
  - Temporary Clerks
- Adoption of Agenda (2)

Janet Brower-Penn, Chair of Cabinet

9:45 AM Morning Worship - Bulletin (3-5) (including Communion & Necrology)

10:30 AM Reports

- Stated Clerk's Report (6-12) Jerrold Lowry, Stated Clerk
  - Investigating Committee,
  - Civil Summons
- West Community Announcements (13)
- Mission Cabinet (14-37) Janet Brower-Penn
  - Bethel AC report/dismissal (15-17)
  - Motion to Ratify virtual action
  - Motion to Amend the Manual of Administrative Operations (18-19)
  - Bridge PILP Loan (20-31) Jeff Turpin, Chair Finance and Property
  - Reimbursement Policy (32-33) Jeff Turpin, Chair Finance and Property
    - Finance and Property Report (34-35) Lornette McCaskill, Treasurer
  - First Reading of the Church Dissolution/Dismissal policy (36-37)
- Youth Ministry Announcements (38-45) Jerusalem Martinez, Coordinator
- COM Report (46-49) Rick Martindale, Chair
- SPOR (50) Martha Highsmith, Chair
- Commissioning GA Commissioners Bill Young, Presbytery Moderator
- Central Community Announcements (51)
- Teachey AC Report (52) Bill Goodnight, Chair
- Nominations (53-55) Kathryn Dudley, Chair
- East Community Announcements (56)
- Other reports in packet Helane Church, Vice Moderator
  1. Self-Development of People (57-60)
  2. Camp Kirkwood (61)
  3. Monroe Camp and Retreat Center (62-63)
  4. CAAM (64)
- Attendance Jerrold Lowry, Stated Clerk

12:30 PM Closing Prayer and Adjournment

# Do not be anxious about anything!

PHILIPPIANS 4:6

## Presbytery of Coastal Carolina at Worship

### Gathering in God's Name

Prelude      *Phoenix Processional*  
Greeting

Dan Locklair

\*Sung Call to Worship #821: My Life Flows On  
(*Soloist sings verses, congregation sings refrain*)

My life flows on in endless song, above earth's lamentation.  
I hear the clear, though far off hymn that hails a new creation.

**Refrain: No storm can shake my inmost calm  
while to the Rock I'm clinging,  
Since Christ is Lord of heaven and earth,  
how can I keep from singing?**

Through all the tumult and the strife, I hear that music ringing.  
It finds an echo in my soul. How can I keep from singing? **Refrain**

The peace of Christ makes fresh my heart, a fountain ever springing!  
All things are mine, since I am his! How can I keep from singing? **Refrain**

Unison Prayer of Praise and Confession

**How can we keep from singing, Precious Lord,  
when you are with us night and day?  
Your Holy Spirit sustains us through the night  
and beckons the morning dawn.  
Forgive us for forgetting and doubting your presence.  
Put a new song in our hearts, a song of hope and love.  
In Christ we pray. Amen.**

Assurance of God's Presence and Pardon

Minute for Mission

**Proclaiming God's Word**

Scripture: Philippians 4:6-9

Sermon: "Moving Forward in Trying Times"

**Responding to God's Word**

Hymn of Response #466: Come and Fill Our Hearts  
*(Soloist sings once, congregation repeats)*

Come and fill our hearts with your peace. You alone, O Lord, are holy.  
Come and fill our hearts with your peace. Alleluia!

Sacrament of the Lord's Supper  
Invitation to the Table  
Great Prayer of Thanksgiving

God be with you.  
**And also with you.**  
Lift up your hearts.  
**We lift them up to God.**  
Let us give thanks to God.  
**It is right to give our thanks and praise.**

*(The ministers continue the prayer. The prayer concludes with the Lord's Prayer.)*  
The Words of Institution and the Communion of the People  
*(Please partake of the small prepared cups; or if you are worshipping via Zoom,  
use bread and juice you have available.)*

Remembrance of Ruling and Teaching Elders Who Died in 2021  
Prayer After Communion

\*Closing Hymn #837 (verses 1 & 3): Leaning on the Everlasting Arms

\*Charge and Blessing

\*Postlude *Festive Trumpet Tune*

David German

**\* Please stand as you are able.**



### **Worship Leaders**

#### **Musicians**

Marcia Mervin, Organist  
Jennifer McFayden Hammond, Soloist

#### **Opening Liturgist**

Jerusalem Martinez Zarco, Temporary Presbytery Youth Coordinator

#### **Minute for Mission**

Alice Baldwin

#### **Scripture Readers**

Voices of The Presbytery of Coastal Carolina

#### **Preacher**

Alice Ridgill

#### **Communion Liturgists**

Philip Gladden  
Alice Ridgill

**The Rev. Dr. Alice Ridgill** currently serves as Associate General Presbyter of Charlotte Presbytery and as a Chaplain in the United States Air Force Reserve where she holds the rank of Captain. Prior to her current work, she served as the organizing and installed pastor of New Faith Presbyterian Church, a congregation that began as a new worshiping community in 2010. She has also served as pastor of Washington Street Presbyterian Church, adjunct professor of pastoral care for Erskine Theological Seminary, and campus pastor of Thornwell, a home and ministry for children in covenant relationship with the churches in South Carolina, Georgia, and Florida of the PC(USA) Synod of South Atlantic. Dr. Ridgill's past service to the larger church includes: Chair of the Committee on Representation for the Synod of South Atlantic, Presbyterians Caring for Chaplains and Military Personnel Board of Directors, and the Presbyterian Mission Agency Board of Directors. Dr. Ridgill holds a Bachelor of Arts degree from Presbyterian College, a Master of Divinity and Doctor of Ministry degree from Erskine Theological Seminary, a Certificate in Executive Leadership from McCormick Theological Seminary, and an MBA from Louisiana State University (Shreveport). She is the author of *Maximizing the Meantime: Feasting on God in Times of Famine*, an inspirational book written to assist readers with navigating the unpredictable and uncomfortable interim between now and next.

## Stated Clerks Report

March 5, 2022

**Correspondence** – Governor’s Response to Minimum Wage Recommendation (Attached)

**Ecumenical Relations** – None

### **Information:**

#### **1. Investigating Committee for Disciplinary Matters**

In accordance with the Book of Order (D-10.0000), I must report to you that I have received a written and signed allegation. The written statement of allegation was submitted to the stated clerk of The Presbytery of New Hope. However, The Presbytery of Coastal Carolina has jurisdiction over the subject of the allegation. The moderator of presbytery has formed an Investigating Committee and members have been trained. They work cooperatively with members appointed by the Presbytery of New Hope.

#### **2. Civil Summons**

I also report that the Presbytery of Coastal Carolina has been named in a civil summons along with a congregation in our jurisdiction and the Boy Scouts of America. The Executive Board of Mission Cabinet, the Board of Directors for the Corporation, has been notified. We have retained a lawyer.

#### **3. El Presbiterio del Golfo de Mexico Partnership**

We continue to be in partnership with our sibling in Christ from Tabasco. Our partnership has been impacted by this global pandemic. We have been notified of those from Tabasco that served in the leadership and have joined the church triumphant during this time. Their names are listed below. Let us pray for our sister presbytery, the lives lost, and their new leaders. Pastor Jose Antonio Alvarez Peralta is now the president of El Presbiterio del Golfo de Mexico and the head of their Partnership Committee.

#### **4. Past and Present Moderators of Presbytery**

Date	Name	Elder	R/E	Community
2005	Doris Dees	RE	AA	Central
2006	Sandy Williams	TE	C	West
2007	John Monroe, Jr	RE	C	East
2008	Chris Bobo	TE	C	West
2009	Meredith Hudson	RE	C	West
2010	Mamie Hooker	TE	AA	West
2011	Rick Martindale	TE	C	West
2012	Jay Bender	RE	C	East

<b>2013</b>	<b>Hannah Vaughan</b>	<b>TE</b>	<b>C</b>	<b>East</b>
<b>2014</b>	<b>Marye Jeffries</b>	<b>RE</b>	<b>AA</b>	<b>Central</b>
<b>2015</b>	<b>Josh Bower</b>	<b>TE</b>	<b>C</b>	<b>Central</b>
<b>2016</b>	<b>Sue Lowery</b>	<b>RE</b>	<b>C</b>	<b>East</b>
<b>2017</b>	<b>John Bryan</b>	<b>TE</b>	<b>C</b>	<b>Central</b>
<b>2018</b>	<b>LaVera Parato</b>	<b>TE</b>	<b>C</b>	<b>East</b>
<b>2019</b>	<b>Trinidad Martinez</b>	<b>RE</b>	<b>H</b>	<b>Central</b>
<b>2020</b>	<b>Marie Cone</b>	<b>TE</b>	<b>C</b>	<b>East</b>
<b>2021</b>	<b>Naomi Newton</b>	<b>RE</b>	<b>AA</b>	<b>West</b>
<b>2022</b>	<b>Bill Young</b>	<b>TE</b>	<b>C</b>	<b>East</b>

**RE = Ruling Elder; TE = Teaching Elder; AA = African American; C = Caucasian; H = Hispanic**

## **5. Presbytery Rolls**

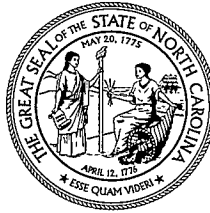
The current list is attached below. Please alert me to any errors you find on the list.

## **6. Elder Necrology**

Attached below is a list of those elders (ruling and teaching) whose death was reported to my office as part of the annual statistical reporting. They will be recognized as part of the worship service today.

## **7. New Business**

Any proposed new business needs to be presented to my desk.



STATE OF NORTH CAROLINA  
OFFICE OF THE GOVERNOR

ROY COOPER  
GOVERNOR

October 21, 2021

Rev. Charles D. Elliott, Co-Stated Clerk Pro Tem  
Presbytery of Coastal Carolina  
807 W King St  
Elizabethtown, NC 28337

Dear Rev. Elliott:

Thank you and the Presbytery of Coastal Carolina of the Presbyterian Church (USA) for your letter of support for raising the NC minimum wage to \$15.00 per hour by 2023.

Not only is there a labor shortage of nurses, teachers, school bus drivers, and restaurant workers, but also rising levels of income inequality both in NC and nationwide. North Carolinians deserve a living wage, and Governor Cooper would look forward to signing legislation that increases the State's minimum wage and provides additional employee and worker protections.

I would also suggest reaching out to your local elected officials at the NC General Assembly. We look forward to working with legislators to adequately support our hardworking employees and workers in NC. Thank you again for your letter. We appreciate your input.

Regards,

A handwritten signature in black ink, appearing to read "LT McCrimmon".

LT McCrimmon  
Director of Legislative Affairs  
Office of Governor Roy Cooper

LM/am

## **Presbytery of Coastal Carolina Roll of Teaching Elders - February 1, 2022**

Garrett Albertson  
Karen Allen  
Robert Allen  
Miguel Aragon  
John (Jay) Alvin Atkinson  
David Augustus  
Richard Aylor  
Eugen Bach  
John Bacot  
Robert Bankhead  
Glenn Batten  
Sid Batts  
Robert Bayley  
Maggie Beamguard  
James Belle  
Hank Bellomy  
Johnie Bennett  
Bruce Berry  
William Bland Jr.  
Lesley Bligen  
Christopher Bobo  
Jonathan Bowling  
Matthew Bowman  
Richard Boyd  
Cynthia Brasher  
Randal Bremer  
Roy Brewton  
D. Brickhouse  
Ralph Bright  
Ann Brinson  
Jerry Bron  
William Brown  
James Bumgardner  
Scott Bunting  
W. Burrows  
David Bush  
Robert Button  
H. Scott Cameron  
Donald Campbell

Christopher Carlisle  
Marian Carmical  
Henrietta Carmichael  
James Carriker II  
John Causey  
Gray Chandler  
David Coffey Jr.  
John Coker Jr.  
Marie Cone  
Edward Connette  
Nancy Cooper  
W. Crawford  
Ronald Crossley  
Thomas Currie  
Doug Cushing  
Kathleen Davis  
Willis Davis  
Walter Dinkins  
Brian Doles  
Aaron Doll  
David Dudley  
Kathryn Dudley  
Margaret (Meg) Dudley  
Howard Dudley Jr.  
Becky Durham  
John Earl  
Glenn Edgerton  
Charles Elliott  
Ralph Evans  
Mark Fisher  
Elizabeth Forester  
Barbara Francis  
Cynthia Freeman  
Claude Gamble Jr.  
Jean Ganzel  
Michael Garrett  
J. Giles  
Nancy Gladden  
Philip Gladden

John Goodman  
William Goodnight Jr.  
Edmund Gordon  
Allen Grammer  
Stephen Gutridge  
John Hage  
P. Harley  
Vaughn Hartsell  
Timothy Havlicek  
William Hayes  
Robert Haywood  
Barbara Hedin  
Steven Hein  
Billy Herring  
H. Herring  
June Highfill  
Madison Highfill  
Martha Highsmith  
G. Hinson-Hasty  
Joanna Hipp  
Douglas Hix  
Mamie Hooker  
Roger Horne  
B. Houston  
Gary Howell  
David Hudson  
Susan Hudson  
James Ingram  
Ann Jahnes  
Ernie Johnson  
William Johnson  
Edward Kahl  
Jonathan Kelley  
Canessa Lagan  
Robert Lapp  
Bruce Lax  
Paul Layton  
Jenny Lee  
JoAnne Lee

Robert Lee  
Daniel Lewis  
Susan Lewis  
Steuart Link  
Helen Locklear  
Charles Love  
Jane Love  
Jerrod Lowry  
Laura Lupton  
Kenneth Lynde  
Derek Macleod  
Richard Martindale  
James McCoy III  
David McDonald  
Rick McDuffie  
Michael McGehee  
David McInnis  
Charles McKirachan  
Mary McKnight  
Thomas McKnight  
Debbie Medford  
Raymond Mendenhall  
Keith Miller  
Gene Miller Jr.  
Richard Moore  
T. Wes Moore IV  
Edward Moore Sr.  
Eduardo Moreno  
James Morgan  
N. Murrell  
Chad Neal  
Cindy Neal  
Jon Neuhs  
Nicholas Nielsen  
Preston Oliver  
Shane Owens  
Clarence Page  
W. Page  
Brown Patton  
William Pauley  
Barrett Payne  
Grady Perryman  
John Pflug

Homer Phifer  
Robbie Phillips  
Bertrand Pitchford  
Robert Pollock  
Cynthia Purvis  
Patrick Rabun  
Patricia Ramsden  
James Randall Jr.  
Sanders Read  
William Reinhold  
Richard Rodda  
Shirley Rogers  
Dari Rowen  
Holly Russell  
David Ruth  
David Sherrod  
Paul Shields  
Suzanne Simpson  
Brad Simpson, IV  
Donald Skinner  
Pat Slomanski  
Gary Smith  
Patrick Southam  
Jean Sparks  
Thomas Spence  
Charles Stapleton III  
Kenneth Stealing  
Durk Steed  
William Stephens III  
Harold Stone  
Roderick Stone  
Cynthia Strickland  
Pamela Taber  
Catherine Taylor  
Samuel Taylor  
Cameron Thomas  
Cassandra Thomas  
David Tucker  
David Vanderbilt  
Earl Vaughan  
Hannah Vaughan  
E. Vaughan Jr.  
Tim Verhey

Laura Viau  
Lauren Voyles  
Joseph Walker  
Arnold Walker Jr.  
Carl Walters Jr.  
George Walton  
Michael Ward  
P. Ward  
Joseph Washburn  
Jonathan Watson  
Benjamin West  
Jonathan West  
James White Jr.  
Robert Whitehouse  
Howard Whitehurst  
Stephen Wilkins  
Alexander Williams  
Cynthia Williams  
Thomas Williams  
Hazel Wilson  
Stuart Wilson  
Patrick Winkler  
Francis Womack Jr.  
Paul Woodall Jr.  
William Young

## **Presbytery of Coastal Carolina March 2022**

### **2021 Teaching Elder Necrology**

Rev. Joseph Fontana  
Rev. Lillian Taylor  
Rev. Dr. David Jenkins  
Rev. Edwin G. Townsend

Rev. Dr. Robert S. Dendy  
Rev. William M. Gettys  
Rev. John L. Bryan II

### **2021 Ruling Elder Necrology**

BARBECUE: Dorothy Hales  
BETHESDA: Johnny Burns, Ray Nies  
BISCOE: Nancy Batten Davis, Helen Ross  
Williamson  
BLACK RIVER: Alice Love Byrd  
BLUFF: Steve Holmes  
BROWNSON MEMORIAL: Tom Marsh  
BUFFALO: Nelson L. Burke  
BUNNLEVEL: Donald Byrd, Sr.  
BURGAW: Eleanor Johnson Dunn  
CALYPSO: Thomas Reaves, Frances Sutton  
Parks  
CAMERON: Earl Harbour, Doris Jean Harbour,  
Kay K. Peele  
CAPE FEAR WILMINGTON: Kitty  
Richardson, Donald Conaway  
CAROLINA BEACH: Ruth Walker Crowder  
McSwain  
CHESTNUT STREET: Helena J. Lee  
CHURCH OF THE COVENANT: Elma Smith,  
Heriot Wilkins  
CLARKTON: Juanita McGraw  
COLLEGE HEIGHTS: Robert A. Massey,  
Hilda Farmer, Ruby Murchison

COMMUNITY: Donna Ault, Joel Johnson,  
Mary Ellen Meade  
EBENEZER: Larry Stewart, Miriam Stewart,  
Kathi Ennis  
ELISE: Roger S. Gentry  
FAISON: James Thomas “Tommy” Taylor, Jr.  
FAITH: Dorothy Seals  
FIRST CARTHAGE: Max Muse, Bonnie Scott,  
Herman Seawall  
FIRST DUNN: Mary Hugh Bradham, Susan  
Williamson, Sue Mason  
FIRST FAYETTEVILLE: John C. Williams,  
III, Henry James “Jim” Hankins, Jr.  
FIRST LILLINGTON: Lillian Ferrell  
FIRST LUMBERTON: Charles Madison Geer  
FIRST MAXTON: Lewis L. Henderson, Nell P.  
McCaskill, Willis B. Sullivan  
FIRST MOREHEAD: Sally Walczak, Chuck  
Miller, Jack Warrender  
FIRST WILMINGTON: Milton J. Arter, Philip  
R. Bernard, Helen Faller, William G. Faris,  
Lydia M. Stokes  
GRACE: Karla Zahradka  
GRAVES MEMORIAL: Alice Gaylor Sykes  
Rose  
GROVE: Jimmy Leo Jackson

HALLSVILLE: Truman Miller, Guy Miller  
HAYMOUNT: Charles Brown  
HIGHLAND: John Hood, Frank Mullin, George  
Newton, Bettie Kidder, Charles Moritz,  
Glenn Jernigan  
JACKSON SPRINGS: Nancy Gathel Hinson  
JONESBORO: Luther “Luke” Perry  
LAKE WACCAMAW: Edward L. “Ned”  
Council, Ron Hamm  
LEAFLET: Eva Cameron Warrick  
LILLINGTON: Edward Harrington  
McCormick, Edgar Reel Bain  
MACPHERSON: John Welch  
MANLY: Lorraine Cole  
MAPLE HILL: Catherine H. Lanier  
MCCLURE MEMORIAL: Sally Mason  
MIDWAY: Ellen Sellers Thompson  
MT. PISGAH: Sam McArthur, Janet Cameron  
Harrington, Doyle Harrington  
MT. ZION: David Matthews  
OLD LAUREL HILL: Spurgeon McMillan  
OLIVIA: Larry B. Coleman, Lucille G.  
Cannady  
PANTHERSFORD: Clifton Harrington, Eva  
Perry  
PARKTON: Theodore Roosevelt Brinson, Jr.  
PEACE: Mary Edna Woody Smith, Susan Cory  
Johnson  
PLEASANT VIEW- ALBERTSON: Dorine  
Rouse Williams  
POLLOCKSVILLE: Robert Charles Howe  
PRIEST HILL: Ralph Rogers

RAEFORD: Willie McNeill, Jr., Julian Butler  
RAVEN ROCK: Lillian Collins Thomas, Terry  
McDonald  
RED SPRINGS: George Paris, Carolyn  
McDonald  
ROCKFISH: Maude Stuart Forlaw  
SHALLOTTE: Steve Spoon, Alice Hedrick  
SMITH: Timothy “Tim” Wayne Smith  
SNEADS FERRY: Jay I. Hill, Elizabeth A.  
Barrett  
SOUTHPORT: George Raymond Watts, Jr.,  
Bruce Armond Maxwell, Audrey Grace  
Carathanasis, Ruth Dawson Douthat  
ST. ANDREWS: Hulon Thomas Brown  
ST. ANDREWS-COVENANT: Alden Reed  
“Al” Gilman, Josephine Beatty Chadwick,  
Janet Spencer Humphries  
ST. PAULS: Joseph Barnhill, Jr.  
SUMMERVILLE: Jimmy Thomas  
TOPSAIL: Marvin Spruill  
TRINITY HAVELOCK: Willis Peaden  
UNION: James “Jim” Martin  
WARSAW: Jay Hines  
WHITE HILL: Mary Alice Wicker  
WILSON CHAPEL: Samuel Davis  
WINDERMERE: Douglas Bradshaw  
WOODBURN: Mary Sue Floyd

*We thank God for the faithful service of  
these saints.*



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## West Community Upcoming Events & Meetings

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### Session Records Review Dates

- Sunday, March 20 at 3 PM- First Presbyterian, Carthage
- Sunday, March 27 at 3 PM- Camp Monroe, Laurel Hill
- Sunday, April 3 at 3 PM- Mt Pisgah Presbyterian, Broadway

### Ministers' Retreat 2022

- May 22-24 (Sunday to Tuesday)
- At Camp Monroe
- Watch for Details. (Need 12 or more to hold retreat)

### West Community Summer Gathering

- Saturday, June 4 (Location TBA, Host location needed)
- Worship, Business meeting & Learning Opportunities

### Presbyterian Night at the Woodpeckers Ballgame

- Friday, Aug 26, Fayetteville Woodpeckers vs Charleston RiverDogs
- Pastors' tickets are covered.
- Other details, publicity, and prices will be published in June

### West Community GRANTS:

1. Grant For West Community Ruling Elders to start the Pathways Program at Union Presbyterian Seminary (\$100 per person)
2. Mission Partnerships (TBA in June)

**Chair of Steering Team:** RE Wendy Tomczak, [wmw.tomczak@gmail.com](mailto:wmw.tomczak@gmail.com), (916) 878-0002  
**Facilitator:** TE John Taylor  
**Vice-Facilitator:** RE Alice R Baldwin  
**Mission Coordinator:** TE Laura Lupton, [LauraLupton@presbycc.org](mailto:LauraLupton@presbycc.org), 910-818-9938

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### Recent Past Events

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**Confirmation Retreat:** 7 Churches, 34 persons participating at Camp Monroe. Thank you: Meg and Howard Dudley for the leadership.

**West Community Winter Gathering** was Saturday, Feb 12, by Zoom Rev. David and Rev. Sue Hudson led worship informing us about ongoing partnership with the Yodogawa Christian Hospital in Japan. The West Budget was approved, persons were elected, we received invitations from PYC and Camp Monroe.

Presbytery of Coastal Carolina  
Mission Cabinet Report to Presbytery  
March 5, 2022

**Action:**

1. Receive the Bethel Presbyterian Church Administrative Committee report and dismiss with thanks. (15-17)
2. All actions approved by committees, commissions, and gatherings that met virtually since March 8, 2020 be ratified.
3. Amendment to Manual of Operations to allow virtual meetings (18-19)
4. The Bridge's Request for endorsement of PILP Loan (20-31)
5. Reimbursement Policy addition to Personnel Handbook (32-33)

**First Reading:**

1. Church Dissolution Funds Recommendation (36-37)

**Information:**

- Approved Rev. Dr. Alice Ridgill as Preacher at the March Presbytery.
- Minutes from Mission Cabinet meetings of 9-9-21, 11-18-21 and Presbytery minutes from 10-5-21 were approved
- Chestnut Street Presbyterian Church was approved to sell property
- Appointed a Sub-Committee to handle any monetary requests from Freedom East Presbyterian Church for transparency
- No offering will be collected at the March 5 meeting, rather, individuals are encouraged to contribute to One Great Hour of Sharing at their church.
- Jerusalem Martinez was hired as Temporary Youth Associate for 90 days
- Established a Sub-Committee to review church insurance guidelines and make a recommendation to Mission Cabinet
- Created a Sub-Committee of Cabinet, "Special Offerings and Partnerships Committees:"
  - a) to oversee activities and manage funds from Hunger Action, Peacemaking and other special offerings, and the Mexico Partnership and other partnerships that may emerge;
  - and b) to recommend to Mission Cabinet the recipients of offerings taken at the full Presbytery meetings. The committee shall consist of seven members, two from each of the missional communities and one at-large member.
- The Sessional Records Review checklist was edited
- An updated COVID letter was issued and is available on the Presbytery website

## **Report From the Administrative Commission Assigned to Bethel Presbyterian Church**

At the March 6, 2021 meeting of the Presbytery of Coastal Carolina an Administrative Commission was elected to assist the Session and congregation of Bethel Presbyterian Church, Beulaville, North Carolina. Members of the Administrative Commission are Ruling Elder Kaye Bledsoe, Teaching Elder Phil Gladden and Ruling Elder Matlynn Yeoman.

Rev. Jerrod Lowry, General Presbyter/Stated Clerk met with the members of the Administrative Commission on March 16, 2021 to train us on the duties and responsibilities of the commission.

On March 22, 2021, the Administrative Commission held its organizational meeting. Matlynn Yeoman was elected Chair and Kaye Bledsoe was elected Clerk. We reviewed the report from the Committee on Inquiry and the request from the Session at Bethel to have an Administrative Commission assigned to the church. Preparation was done for a meeting with the former members of Session.

The first meeting of the Administrative Commission with the former members of Session (Elders Marilyn Futrell, Marsha Pierson, Rebecca Southerland) was held on April 12, 2021. A series of questions were asked. It was determined that there are about twenty members on the roll, of which about a dozen were older or homebound. The membership has declined due to death, young adults moving away and the natural effects of aging. There are no mission activities or outreach. The last members of Session were no longer willing to serve and there was no one willing to serve as elders. Some of those who attend regularly are not members, but family members with membership at other churches. The church has not had consistent pastoral leadership for twenty years. They want to continue to worship at their church. They do not want the church to close. They indicated that they wanted help from the Presbytery to revitalize the church.

The Administrative Commission met with the congregation on May 2, 2021. Twelve members were in attendance. The purpose of the administrative commission was explained, and a series of questions were asked to gain insight into their vision for the church. Options for the church were presented. The options include merger with other congregations, being a part of a multi-congregation cluster, to grow to a size that can support a full-time pastor, secure a commissioned ruling elder or supply pastor, become a satellite of another church, or close the church. They were asked to begin a period of discernment to determine God's plan for the future of their congregation. The former members of session will be collecting feedback from this meeting to be shared with the administrative commission.

The Administrative Commission met with the former members of Session on May 11, 2021 to obtain feedback from the May 2<sup>nd</sup> meeting. We learned that there had been two splits in the church. One involved a possible merger with Beulaville and Chinquapin and the merged congregation meeting at Beulaville. The other involved a previous minister. The congregation still wants to continue worshipping at Bethel.

The former members of Session met with the congregation on June 6, 2021. The Administrative Commission met with them on June 17, 2021 to get feedback from that meeting. Three ruling elders (Ann Hatcher, Ann Hunter and Marsha Pierson) are willing to serve on Session, but none are willing to serve as Clerk. The options presented during the May 2, 2021 congregation meeting were discussed. None of the options were feasible to the congregation. Again, it was pointed out that the congregation wishes to remain at Bethel. The Administrative Commission will assist them in obtaining more consistency in the pastoral voices in the church. The former members of Session will meet with the congregation to discuss the option of becoming a satellite chapel with another church.

The Administrative Commission met with the former members of Session on July 29, 2021, to get feedback from the congregation meeting to discuss the satellite option. There was little feedback. Members of the Administrative Commission will meet with the congregation to further discuss the satellite option. Names of potential supply pastors were given to them to contact.

On August 8, 2021, representatives from the Administrative Commission met with the congregation to discuss the option of the church becoming a satellite site for another church. At the end of the discussion an informal survey was conducted to determine their interest in becoming a satellite. Thirteen were opposed to the satellite option and two were in favor of the satellite option. They still expressed the desire to keep the church open.

Following the August 8<sup>th</sup> meeting, the former members of Session indicated that they had three members (Ruling Elders Ann Hatcher, Marilyn Futrell and Marsha Pierson) willing to serve on Session with Marilyn Futrell agreeing to serve as Clerk.

A congregation meeting was held on September 26 with the sole purpose of presenting a slate of officers for the Session of Bethel Presbyterian Church. Rev. David Vanderbilt served as Moderator. The congregation approved the slate of Ruling Elders Marilyn Futrell, Ann Hatcher and Marsha Pierson to serve as the Session of Bethel Presbyterian Church and Marilyn Futrell to serve as Clerk of Session.

The Administrative Commission scheduled a meeting for October 31, 2021, to train and examine the newly elected members of Session. The elders were given an extensive list of materials to review prior to October 31, 2021. The administrative commission conducted in person training. Ruling Elders Marilyn Futrell and Ann Hatcher were given the opportunity to ask questions about the reading material. Ruling Elders present were examined and deemed ready for installation.

On November 1, 2021, Ruling Elder Marsha Pierson informed the Administrative Commission that she would not be able to serve on Session. The former members of Session were also informed. The administrative Commission reminded them that without another person willing to serve on Session, the Commission would have to move forward with the process of closing the church.

The former members of Session informed the Administrative Commission that Ruling Elder Ann Hunter was willing to serve on Session. Her training and examination were scheduled for November 19, 2021.

The training and examination of Ann Hunter was deemed satisfactory. The election of Ann Hunter to Session was added to the agenda for the November 21, 2021, congregation meeting.

On November 21, 2021, the Administrative Commission held its last Congregation Meeting at Bethel Presbyterian Church with Rev. David Vanderbilt serving as Moderator. Ruling Elder Ann Hunter was nominated to serve on the Session. She was unanimously approved by the Congregation. With her election, the three Ruling Elders (Marilyn Futrell, Ann Hatcher and Ann Hunter) were installed as the Session of Bethel Presbyterian Church. The church will remain open under the leadership of the Session.

Respectfully submitted,

Bethel Administrative Commission

Kaye Bledsoe, Clerk

Phil Gladden

Matlynn Yeoman, Chair

.

**Presbytery of Coastal Carolina**  
**Amendment to Manual of Administrative Operations**  
**March 5, 2022**

The Presbytery of Coastal Carolina has been meeting virtually since March 8, 2020 due to the COVID-19 pandemic. Executive Board in consultation with the advisory opinion offered by Constitutional Services of the PC(USA) authorized such meetings.

**I move the Presbytery of Coastal Carolina amend the Manual of Administrative Operations with the following language and policy.**

"The Presbytery of Coastal Carolina authorizes all meetings, stated and special, of the Presbytery, as well as meetings of administrative units of the Presbytery to be conducted by electronic means. Electronic meetings shall provide the ability to discuss, deliberate, discern the will of God, and vote on business items. The quorum for stated meetings and special meetings that gather solely by electronic means or incorporate participants using electronic means in a hybrid model shall be consistent with the presbytery and community rule regarding quorum.

The following rules regarding electronic meetings and digital communications are adopted for all presbytery committees, commissions, task groups, teams, and meetings.

1) Mission Cabinet or the Executive Board of Mission Cabinet may approve that the full presbytery meet by electronic means. Community Gatherings may meet by electronic means as approved by the Community Steering Team or chair of the Community Steering Team.

2) Except where specifically prohibited, meetings of commissions, committees, teams, and task forces may be conducted as an electronic meeting, in whole or in part, without the participants being physically present in the same room. The chair is authorized to call the meeting electronically, or modify a previously set meeting to an electronic meeting, provided ample time and notice is given to members.

3) Electronic meetings may be conducted via a phone conference call platform for voice communication or by video conference platform for voice and visual communication.

4) Regardless of the platform, in each meeting those present shall have the opportunity to seek recognition and assignment of the floor, interrupt motions (points of order, appeals from the ruling of the chair, etc.), motion processing, and voting. The chair and clerk will strive for a best practices for the size of the group and platform used. All participants must have the opportunity for simultaneous communication.

5) Commissions, committees and teams, and task forces of Presbytery may take action required or permitted to be taken at a meeting with like effect between meetings of the entity, provided that every member is contacted either in person or via email and no member objects. If contacted via email, verification must consist of an email reply stating "no objection," or words to that effect. If any member objects or wishes to have discussion on the motion, then a special face-to-face or electronic meeting is required to take the action. Discussion via email in lieu of a meeting is not sufficient. Action via email, if taken, shall be recorded in the minutes of the next meeting of the entity as an action taken by unanimous consent between meetings in accordance with the rules.

Electronic meetings should be conducted, rather than email, in order for a group to approve any actions that will be reported to the presbytery.

**Motion from the Presbytery of Coastal Carolina  
Finance and Property and Committee**

*Endorsement and Guarantee of  
The Bridge Presbyterian Church Building Loan Obligation in  
the amount of \$430,000*



# **Motion from the Presbytery of Coastal Carolina Finance and Property and Committee**

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<b>7</b>	<b>Project cost, Support and Estimated LT obligation</b>

# Motion from the Finance and Property Committee

## Motion

The Finance and Property Committee (the “**Committee**”) based upon in-depth study, faithful deliberation, and discussions with **The Bridge Presbyterian Church, Inc. Leadership and Presbyterian Church (USA) Investment and Loan Program, Inc.** requests that:

The **Presbytery of Coastal Carolina, Inc.** enthusiastically endorses the faith and financial commitment of The Bridge Presbyterian Church, Inc. congregation in their endeavor purchase an existing church property at 1444 Lanvale Rd, Leland, NC

**Further**, to facilitate the financing of the Property, The Presbytery of Coastal Carolina, Inc. President and Secretary are authorized and directed to sign the **GUARANTY AGREEMENT** in the maximum amount of \$430,000 by and between the **Presbytery of Coastal Carolina, Inc.** (the “**Guarantor**”) and the **Presbyterian Church (USA) Investment and Loan Program, Inc.** (the “**Lender**”). This motion is contingent upon:

The receipt of the **GUARANTY AGREEMENT** that is satisfactory to the **Committee**.

**AND** the receipt of the executed **Note Agreement** by and between **The Bridge Presbyterian Church, Inc** (the “**Borrower**”) and the **Lender** that is satisfactory to the **Committee** and includes the terms similar to the following:

- **Loan amount - \$430,000**
- **Interest rate – 2%, fixed for 5 years. The rate will always be 1% below the published rate by virtue of the Bridge being a new start-up congregation.**
- **Payment / amortization term - 20 years**
- **Monthly payment - \$2,175.30**
- **Prepayment option – allows early prepayment without penalty**

**AND**, receipt of an agreement with the **Borrower** that during the entire term of this loan the Borrower **(a)** will maintain general liability and “all hazard” property insurance that fully insures the Worship Center **(b)** and will provide to the Committee quarterly financial information as to its operations with comparison to the annual session adopted budget.

**AND**, receipt of an agreement with the **Borrower** that during the entire term of the loan the **Guarantor** and **Borrower** agree to fully cooperate in the full release of the **Guarantor** by the **Lender** or through the refinancing of the loan with an alternative source under reasonably similar terms.

### **LIMITED GUARANTY AGREEMENT – Key terms:**

- **Full loan guaranty** - Lender may collect from the Guarantor (in some cases, exclusively), if the loan obligation is unpaid at any time during the entire loan term...full release in the case of foreclosure
- **Lender first priority** - Lender has the first priority in the case of bankruptcy
- **Monitoring requirement** - Guarantor is required to advise the Lender of any events adversely affecting the Borrower



### **Vision Statement**

*As a new church in the fast-growing community of Leland, we seek to provide a church home for both new and old residents. Attentive to the call from God to reach out to all with the good news of Jesus Christ, we rely on God's grace and the guidance of the Holy Spirit as we seek to serve our Lord and celebrate the faith we share.*

### **Core Habits**

- *Pray daily*
- *Worship together weekly*
- *Welcome and include everyone*
- *Belong to a small group*
- *Give generously*
- *Cherish children*
- *Forgive and reconcile continually*
- *Serve our community*

### **Mission Statement**

*Our Mission at the bridge Presbyterian Church is to help people:*

- *Connect with God's people,*
- *Connect with God's passion,*
- *Connect with God's purpose for their lives*

# The Bridge Presbyterian Church

## Worship Center

### *The Bridge Presbyterian Church Current Location*



### **General information**

**History** - Founded in 2014 in Leland, North Carolina.

- Since its founding the Church home has been in an office building store front located at 497 Old Waterford Way, Leland, NC
- The church has flourished since its founding and enjoyed steady growth in Covenant Partners each year until COVID.
- Currently, the Bridge has 85 giving units
- **Staff** – Rev. Dr. Douglas Cushing (Founding Pastor and Head of Staff), Wanda Batten, Office Manager, Brennan Simmons, Director of Music and Elise Seifert, Director of Technology and Media.
- **Congregation** – Membership 120, Pre-Pandemic Worship Attendance 135 (average Sunday attendance - two services) and Current Worship Attendance 75 (average Sunday Attendance - one service), annual budget \$294,000 (for 2022)
- **Ministry** – In 2021 the Bridge sent \$6,500 to Coastal Carolina Presbytery Shared Ministry and \$14,766 to the Bridge Presbyterian Church Ministries.

### **Financial Considerations for the Bridge**

- Our operating budget deficits for 2020 and 2021 averaged \$30,000.
  - The rent that we pay for the facility currently is over \$5,043 per month and expected to grow by at least 3% annually.

- *We anticipate the debt service on the loan of \$430,000 to be \$2,175 per month, a savings of \$2,869 (58%) per month.*
- *The projected deficit to the operating budget for 2022 if the church continues to lease the current location is greater than \$45,000. (The aforementioned financial deficits have been largely offset by returns from investments.)*
- *While a driving reason for the purchase of the new property is financial, the Leadership of the Bridge believes that our outreach and ministry to the area will be enhanced by the purchase of the new property which is ideally located along a major thoroughfare in a rapidly growing area of Leland. The location is near the elementary, middle and high school in an area where developers will soon be building large new subdivisions."*
- *"The lack of a permanent facility and property has severely limited the mission and ministry of the bridge Presbyterian Church. The vision for the future property includes hosting scout troops, outdoor worship services, community barbeque contests, Vacation Bible Schools and community music concerts. Together the building and property are envisioned to be a 'hub' for community activity in Leland and Belville."*

**Sanctuary / Worship Center Proposed Sanctuary Building** - constructed in 1994, single story, seating capacity of 200.







**Building** - The Property consists of approximately 3.25 acres with two additional buildings. The main worship center building consists of approximately 4,000 square feet in total. The sanctuary can accommodate approximately 200 worshipers on 20 pews. There are 5 additional rooms used as offices, children's center, pastor's office, church business office and media control room.

The modular building is approximately 1,000 square feet with one restroom and the remainder of the space open. Additionally, there is a partially completed building that the vision is to eventually complete and dedicate to our scout troop(s).

A small storage shed will be retained for onsite storage if any outdoor equipment, playground and other items

**Building cost** - The purchase price of the facility is \$450,000. The site consists of the building shown, a modular building to be used as a fellowship hall and gathering venue for the congregation, Ministry partners such as a Scout troop and AA and Al Anon

**Insurance** – Throughout the loan term The Bridge Presbyterian Church will maintain general liability and "all hazard" property insurance equal to the new building replacement value.

# The Bridge Presbyterian Church

## Sources and Uses of Funds

<i>Item</i>	<i>Amount</i>	<i>Discussion</i>
<b>Source of funds</b>	<b>\$430,000</b>	<i>The Presbyterian Investment and Loan Program (PILP). The appraised value of the property is \$600,000 which exceeds the purchase price sufficient to allow the Loan to Value (LTV) of a mortgage of greater than 80% of the purchase price of \$450,000.</i>
<b>Source of Funds</b>	<b>\$20,000</b>	<i>A Grant from the Mission Development Resource Team from The Presbyterian Investment and Loan Program in honor of Joan Fong. Joan Fong was an advocate for funding needs of existing churches for non-real estate items.</i>
<b>Source of funds</b>	<b><u>\$290,000</u></b>	<i>The Bridge investments and cash on hand. Investments with the lowest return on Investment (ROI) will be used first. If necessary, the land that is owned can be used as collateral to finance the improvements. The land was purchased 5 years ago for \$140,000. There is has been a offer to purchase the site of \$350,000.</i>
<b>Total Sources of Funds</b>	<b><u>\$740,000</u></b>	
<b>Use - Purchase Property</b>	<b>\$450,000</b>	<i>The Presbyterian Investment and Loan Program lends to churches at a favorable interest rate of 3%. The bridge is a new church and therefore qualifies for a reduced rate at 2%.</i>
<b>Use - Refurbish and upgrade of facilities and site</b>	<b><u>\$290,000</u></b>	<p><i>The building committee has evaluated needs for the property. Identified thus far, must-do items include:</i></p> <ol style="list-style-type: none"> <li><i>1. Paving of the parking lot and drive-ways,</i></li> <li><i>2. installation of new 3 new HVAC units,</i></li> <li><i>3. Coating of the metal roofs on the worship center and modular buildings,</i></li> <li><i>4. reconnecting outside lighting and code requirements ( exit signs emergency lighting, etc.) in the worship center.</i></li> <li><i>5. Last but certainly not least will be the visibility of the Bridge because of the location on a very busy road. The addition of a digital sign will let the public stay abreast of our ongoing ministry and outreach.</i></li> <li><i>6. The removal of the single wide mobile unit. (This cost has been Donated by a Covenant Partner.)</i></li> <li><i>7. Landscaping the area for aesthetics will need to be done as well as cosmetic painting etc. in the worship center.</i></li> </ol>
<b>Total Uses</b>	<b><u>\$740,000</u></b>	



# Asset Balance Sheet

Accounts	31-Dec-21	Sources
<b>Assets</b>		
1000 BBT Checking	\$ 49,186	\$ -
1005 First Bank Checking 7801	\$ 24,600	\$ -
1010 BB&T Saving	\$ 27,147	\$ 27,147
1020 Church Land	<b>\$ 140,000</b>	<b>\$ 140,000</b>
1025 Lanvale Property	\$ 6,025	\$ -
1067 First BankCD 0011	\$ 30,000	\$ 30,000
1070 NCICX Income Fund	\$ 131,695	\$ 131,695
1080 NCGFX Growth Fund	\$ 180,327	\$ -
1700 Accounts Receivable	\$ 138	\$ -
Total Assets	\$ 589,117	\$ 328,842
Liabilities	\$ -	
Total Liabilities & Net Assets	<u>\$ 589,117</u>	



# **RESTRICTED APPRAISAL REPORT**

OF

A 4,828-SF Church Facility  
1444 Lanvale Road NE  
Leland, North Carolina 28451

PREPARED FOR

Mr. William H. Harwell  
Generosity Elder  
The Bridge Presbyterian Church  
497 Old Waterford Way, Suite 205  
Leland, NC 28451

PREPARED BY

Hector R. Ingram, MAI  
Karen M. Andrews  
Ingram and Company, Inc.  
Real Estate Appraisers and Consultants  
P.O. Box 1384  
Wilmington, North Carolina 28402-1384  
(910) 763-9096  
[www.ncappraiser.com](http://www.ncappraiser.com)

EFFECTIVE DATE OF VALUE

January 26, 2022

File # 9892KMA

**INGRAM & COMPANY, INC.**  
**APPRAISERS AND CONSULTANTS**  
**1221 Floral Parkway, Suite 207**  
**Wilmington, NC 28403**  
[www.ncappraiser.com](http://www.ncappraiser.com)  
Phone (910) 763-9096

February 4, 2022

Mr. William H. Harwell  
Generosity Elder  
The Bridge Presbyterian Church  
497 Old Waterford Way, Suite 205  
Leland, NC 28451

Re: Appraisal of A 4,828-SF Church Facility, 1444 Lanvale Road N. E., Leland, North Carolina 28451

Dear Mr. Harwell,

At your request, I have appraised the above referenced real property. The purpose of this Restricted Appraisal Report is to provide my opinion of market value, as defined within the report.

The “Intended Users” of this report is Mr. William H. Harwell. It may not be further distributed, reproduced or utilized by any other person without my prior written permission. Possession of this report does not constitute a right to use.

The “Intended Use” of this appraisal report is to assist the client in determining a market value of the subject property for possible acquisition purposes.

I have not identified any other “intended users” or “intended uses” at the time of this assignment.

Based on my visit to the site and analysis of market data, I estimate the value of the property to be:

Address	Value	Condition	Rights Appraised	Valuation Date	Value Opinion
1444 Lanvale Road	Market	As Is	Fee Simple	01/26/2022	\$485,000*
1444 Lanvale Road	Hypothetical	At Completion	Fee Simple	04/01/2022	\$600,000*

Based on the hypothetical condition and extraordinary assumptions of this report.

This letter is not a complete appraisal, but rather it is simply a statement of the findings of the Appraisal Report, a copy of which is attached. This letter must remain attached to the report for the value opinion to remain valid.

The accompanying report (including exhibits and addenda), and the information retained in our file for the subject, contain the introductory and descriptive material, the investigative process of collecting market data and the processing of it into conclusions of highest and best use and, ultimately, defined market value of the subject. The subject's file is available for your review.

All estimates and conclusions are subject to the Assumptions and Limiting Conditions in which context the report was written. Further, in accordance with the client's desire for a single value estimate, the reader should be aware that the assigned value shown above is, in my opinion, the most probable value within a likely range for the subject.

Thank you for the opportunity to be of service to you. Please advise me if any portion of the report requires explanation.

Respectfully submitted,  
Respectfully submitted,



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**STAFF RELATED EXPENSE REIMBURSEMENT  
POLICY FOR THE PRESBYTERY OF COASTAL CAROLINA  
January 27, 2022**

Staff related expense reimbursement policy is a policy created by the Finance and Property Committee to give guidance to staff/ministers on the procedure of repayment to employees/Ministers for any out-of-pocket expenses that they have incurred on behalf of Presbytery of Coastal Carolina. This expense reimbursement policy detail when and how employees will be repaid for company expenses and outline the proper procedure for reimbursement.

The Committee recommends the following Policy to the Presbytery to create a Policy for Staff Related Expense Reimbursement.

**Guidelines for Staff Related Expense Reimbursement.**

**STAFF RELATED EXPENSE REIMBURSEMENT  
POLICY FOR THE PRESBYTERY OF COASTAL CAROLINA**

In accordance with IRS regulations 1.162-17 and 1.274-5(f), the Presbytery of Coastal Carolina hereby establishes a reimbursement policy for all ministers and other employees with the following terms and conditions:

1. The Presbytery will reimburse within 60 days only reasonable ministry/staff-related business expenses incurred by a minister or employee. Subject to budget limitations, such expenses will include:
  - a. Business (ministry/staff) use of automobile, using the standard IRS mileage rate for the current year.
  - b. Business (ministry/staff) related travel away from home including transportation, lodging and meals on overnight trips.
  - c. Cell phone for ministers/staff whose ministry/staff responsibilities require being available by phone beyond normal office hours. Only the minister's/staff phone expense is paid – phones for the family are not to be included as a business expense.
  - d. Convention and conference expenses
  - e. Educational expenses, if otherwise qualified as an itemized deduction
  - f. Subscriptions, books and tapes, if related to ministry or employment
  - g. Entertainment/hospitality expenses if business (ministry) connection requirement is met
2. The minister or employee will account for each allowable expense in writing within 60 days. Travel expense documentation will include total business/ministry miles for each day with a description of the purpose. Documentation for other ministry related expenses the Presbytery agrees to cover will include the date, amount, and a description adequate to identify the business/ministry relationship of each expense. Appropriate receipts should accompany the documentation.

3. The minister or employee will return advances that exceed actual business expenses within 30 days.
4. Under this accountable arrangement the Presbytery will not report reimbursed amounts as taxable income on the minister's or employee's Form W-2. The minister or employee should not report reimbursed amounts as income on Form 1040.

**COMMUNITY RELATED EXPENSE REIMBURSEMENT  
POLICY FOR THE PRESBYTERY OF COASTAL CAROLINA**

1. Mission Coordinators should not submit reimbursements for their communities. These requests must come from the Chair and the minutes of the steering team should be attached.
2. Ensure that the request is valid. Example – No honorarium is required for PCUSA or SYNOD staff to present on topics that are job related.

**The Presbytery of Coastal Carolina Inc.  
Budget and Finance Committee Report to the Presbytery  
March 5<sup>th</sup>, 2022**

**At the end of December 2021, expenses exceeded revenue by (\$66,975.46) for the calendar year.**

**Action Items:**

1. The following is a recommendation to the Presbytery to create a Policy for distribution of funds following the dissolution and sale of a congregation and its property.
2. The following is a recommendation to the Presbytery to create a Policy for Staff Related Expense Reimbursement. Staff related expense reimbursement policy is a policy created by the Finance and Property Committee to give guidance to staff/ministers on the procedure of repayment to employees/Ministers for any out-of-pocket expenses that they have incurred on behalf of Presbytery of Coastal Carolina. This expense reimbursement policy detail when and how employees will be repaid for company expenses and outline the proper procedure for reimbursement. This will be an amendment to the Personnel Handbook.

**Information Items:**

4. Freedom East PC update. They received their loan from PILP. According to the January 2022 statement they are up to date on their payment. They also have adequate insurance for their sanctuary and new building.
5. Update on Southport PC. According to the January 2022 statement they are up to date on their payment. They also have insurance; however, the insurance does not seem adequate. The church administrator was informed, and they will be reviewing their policy.
6. Update on Primera Iglesia Presbiteriana De Fayetteville - They are now incorporated. They have opened their bank account and the Presbytery is no longer handling their payroll.
7. Approved Christmas bonuses for staff.
8. Raise will be effective January 1, 2022. For 2022 the raise for the General Presbyter/Stated Clerk and Treasurer will be 3.4% and all other employees 0.7%. The reverse was in effect for raise in 2021.

9. Emmanuel Manse and Lot - Adverse possession of property. All deeds were transferred correctly and successfully.
10. The new sign is pending variance approval by the Town of Elizabethtown. Total cost of new sign is \$2946.30.
11. The office parking lot was repainted with parking signs and handicap signs. This has never been done since 1992. The cost was \$1850.
12. The water damages to the ceilings caused by the roof prior to replacement has been completed. The cost was \$9500.
13. The lights are in the process of being converted to LED. This will save on our utility bill. Also, over 20 light fixtures of the 87 fixtures in the building were not working. Job started but not completed yet.
14. There is a decline/downward spiral over the years with the giving of Shared Mission and Per Capita.

**The Presbytery of Coastal Carolina**  
**Church Dissolution/Dismissal Policy**  
**First Reading**  
**March 5, 2022**

**Rationale:**

The members of the committee developing this recommendation explored many options for the use of funds acquired through the dissolution or dismissal of churches within Coastal Carolina Presbytery. As these funds are received because of the loss of one of our churches, we believe that the vast majority of the funds should be viewed as a means to support the continuing presence and new development of other churches, and to support the broader goals of presbytery, rather than viewed as discretionary funds to be used by the dissolved/dismissed church to support its individual goals. Acts 2:44 was in mind: *And all who believed were together and had all things in common*. We realize that, especially in the case of a dissolved church, there are often long, deep, and emotional commitments to local ministries; therefore, the policy does allow the dissolved/dismissed church to recommend designations for up to 20% of funds. However, the majority of funds—70%—is set aside for church development and redevelopment, and 10% is set aside to fund presbytery's ongoing goals through its operating budget—in recognition that the loss of a church usually causes a decline in annual contributions to presbytery.

**Proposed Guidelines for Distribution of Funds received**  
**from the Dissolution/Dismissal of Churches**

The Committee recommends the following Policy for the distribution of any funds received by the Presbytery after a congregation has been dissolved or dismissed.

**1. 70% to Church Development and redevelopment/revitalization funds.**

Intended to promote new church development opportunities, new worshipping communities, and the redevelopment of existing congregations and ministries that are purposefully pursuing plans designed to encourage and enhance vitality and growth.

Areas of interest may include, but are not limited to:

- a) Establishment of new churches
- b) African American and Hispanic church development and resources
- c) CRE grants to those pursuing church service in the presbytery.
- d) Satellite churches (under the leadership of a larger church) to reach new communities
- e) Direct grants for physical assets that would encourage/enhance vitality and growth (i.e.: fellowship hall or education wing expansions)
- f) Established churches that need additional resources (i.e., people funding, youth minister) to spark internal growth and vitality.

**2. 10% to the PCC Contingency Fund/ Operating Fund.**

Intended to help support the total ongoing presbytery ministry funded by the annual Operating Budget. This may cover the loss of funds that have resulted due to the lack of future annual "Fair Share" contributions from the dissolved/dismissed congregation.



**3. 20% to Previously approved Presbytery Designated Funds/Presbytery Mission Commitments.**

Intended to give dissolved churches the opportunity to express their desire to support specific areas of ministry within the presbytery. Recommendations would be made to Mission Cabinet by the dissolved church for the designation of those funds toward areas already approved by Presbytery. In the case where the dissolved church indicates no preference, or in the case of a dismissed church, the Mission Cabinet will determine the distribution of these funds.



MIDDLE SCHOOL RETREAT

# "RENEW YOUR SUPERPOWER"

March 19-20

ISAIAH 40:31

VIA ZOOM



# PRESBYTERY YOUTH COUNCIL PYC

9TH - 12TH GRADE

Join us as we help deliver the word of God to other youth, throughout camps & retreats

**APPLICATIONS ACCEPTED NOW**

[PRESBYCCYOUTH@GMAIL.COM](mailto:PRESBYCCYOUTH@GMAIL.COM)

# 2022-2023 Youth Council Application

## PRESBYTERY OF COASTAL CAROLINA



**What is the YOUTH COUNCIL?** The Presbytery Youth Council (PYC) is a group of high school students, who plan and implement Presbytery-wide events for middle and high school youth. This council should reflect the diversity, creativity, and dedication of our Presbytery and communities.

### Requirements:

- Rising 9<sup>th</sup>-12<sup>th</sup> grader
- Confirmed & Active member of a Presbyterian church in the Presbytery of Coastal Carolina
- Regular participation in planning meetings and events
- Willingness to learn new skills and eventually provide leadership

The PYC is challenging and will make demands on busy schedules, but the experience is very rewarding. PYC members develop leadership and planning skills, experience unique events and opportunities, and make lasting friendships with other youth from around the Presbytery.

Agreeing to serve on the PYC, is a decision that should be made carefully. **The other members of the PYC need to be able to count on you for regular attendance, support, and participation in meetings and events.**

### CONSIDER AS YOU APPLY:

- Each member is asked to serve a 2-year term. You may “renew” when the term is up or rotate off, if needed.
- All members should be present at Installation during the October Presbytery meeting
- Members are asked to be present at retreats. They should expect to participate in planning prior to events.
- If elected, you initially make a 1-2 year commitment of time & talents to our Presbytery
- If elected, you serve as a role model for others. Your behavior, language, **social media presence**, and involvement in your church and presbytery should reflect positively on the PYC.

### Predicted Schedule for 2021-2022:

- End-Of-Year Overnight (for incoming\* & outgoing PYC) → TBD
- PYC Planning & Training (Location TBD) → August
- **Presbytery Meeting – PYC Installation Service → October**
- **Senior High Retreat (Camp Kirkwood) → November**
- **Middle School Retreat (Camp Kirkwood) → March**

*AND as a new council, we can always try something totally new!*

**Applications accepted NOW**

Please fill out the application and have your parents & references fill out their pages. If you have any questions (big or small), please email Erin Wehrmeister at [presbyccyouth@gmail.com](mailto:presbyccyouth@gmail.com).

**\*\*\*Keep this page for your records\*\*\***



# 2022-2023 Youth Council Application

PRINT Name: \_\_\_\_\_ Male: \_\_\_\_\_ Female: \_\_\_\_\_

Age: \_\_\_\_\_ Date of birth: \_\_\_\_\_ Grade 2021-2022: (circle) 9 10 11 12

Mailing Address: \_\_\_\_\_ Phone \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**\*\*\*REQUIRED >>** E-mail address: \_\_\_\_\_

Instagram: \_\_\_\_\_ or **NONE**

Name of Church: \_\_\_\_\_

Church City: \_\_\_\_\_

Are you a member of your church? (Please circle) **YES / NO**

Are you able to participate in your church on a regular basis? **YES / NO**

If not, please explain:

## Youth Council Statement of Intent

By submitting this application, I wish to be considered for the Presbytery of Coastal Carolina Youth Council (PYC).

If selected, I commit to regular participation in planning sessions and youth council events.

This is a 1-2 year commitment of my time and talents and I commit to participate in at least two Youth Council events each year.

If I cannot fulfill my obligations, I understand that I will need to relinquish my position. I will pray for the work of Christ's church, the work of the PYC, and the youth & adults of the Presbytery.

Applicant's Signature \_\_\_\_\_ Date: \_\_\_\_\_

## On a separate page, please answer the following:

1. Why do you want to be on the Youth Council of Presbytery of Coastal Carolina?
2. What skills or gifts will you bring to Youth Council?
3. What does your Christian faith mean to you and how do you express it in your day-to-day life?
4. Which church activities are you involved in?
5. List other activities you participate in and leadership roles you have:

6. How would you encourage your local church to participate in PYC-hosted events?

*Youth Application Page 1 of 2*



# 2022-2023 PYC Application

## Congregation Endorsement

**We understand the expectations of members of the Presbytery Youth Council, as well as the opportunities this ministry provides.**

**We heartily endorse this young person's nomination for the PYC and will provide our support for this person's attendance and participating in the meetings, work, and events of the council.**

Applicant Name: \_\_\_\_\_

Church: \_\_\_\_\_

### Minister / Moderator of Session

Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### Current Session Member / Clerk of Session / Educator (Other than parent)

Printed Name: \_\_\_\_\_ Role: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please return this application form to:**

**Youth Council c/o Erin Wehrmeister**

**Presbytery of Coastal Carolina**

**807 West King Street**

**Elizabethtown, NC 28337**

**You may also scan and email: [presbyccyouth@gmail.com](mailto:presbyccyouth@gmail.com)**

# 2022-2023 PYC Application - Reference Form

APPLICANT NAME: \_\_\_\_\_

CHURCH: \_\_\_\_\_

The position involves:

- Planning and implementing Presbytery-wide youth events for middle and high school youth
- Regular participation in planning, training, and execution of events
- A willingness to learn new skills and eventually provide leadership
- Regular participation in local church youth and congregational activities.

**Your comments will be kept confidential. Feel free to use the back of this sheet if needed.**

**You may also email these answers to [presbyccyouth@gmail.com](mailto:presbyccyouth@gmail.com)**

How long have you known this youth?

Describe their skills, abilities, and leadership potential to participate on PYC.

Is the applicant active in the life of your congregation? In what ways?

Does the applicant have enough time in their schedule to include PYC activities? YES \_\_\_\_ NO \_\_\_\_  
Unsure \_\_\_\_

In what areas, does the applicant need further growth and maturity?

If selected, do you perceive that the applicant's family will be supportive of their participation on PYC?  
YES \_\_\_\_ NO \_\_\_\_ Unsure \_\_\_\_

Additional comments:

\_\_\_\_\_  
Signature of Reference

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title/Position in Church  
(Pastor, Youth Leader, Elder, etc.  
- not applicant's parent)

**Please return this reference form to: Presbytery of Coastal Carolina,  
807 West King Street, Elizabethtown, NC 28337**

**You may also scan and email: [presbyccyouth@gmail.com](mailto:presbyccyouth@gmail.com)**

*PYC Reference Page 1 of 1*



# 2022-2023 PYC Application

## Parent/Guardian Statement of Support

The Presbytery of Coastal Carolina's Youth Council is offering high school members the opportunity to serve the church and their peers as they plan and implement Presbytery-wide youth events.

I am aware that \_\_\_\_\_ is applying for a 1-2 year position on the Youth Council for the Presbytery of Coastal Carolina.

It will be hard work and will make demands on busy schedules, but the experience is also rewarding. Youth Council members develop leadership and planning skills, experience unique events and opportunities, and make lasting friendships with other youth from around the Presbytery.

**An important component of an effective PYC is having parents of the youth who are supportive of their responsibilities, and are willing to encourage their active participation on the Council.**

If your youth is selected to serve on the Council, we need to know that it meets with your approval and that you would provide encouragement, support, and help making transportation arrangements to and from events.

**I understand that at the end of that time, depending on his/her age, he/she may be able to apply for a second 1-2 year term. If she/he is selected, I will support his/her participation on the Youth Council.**

\_\_\_\_\_  
(Signature of Parent/Guardian)

\_\_\_\_\_  
(Date)

*Parents/Guardians may contact Erin Wehrmeister directly with additional questions or concerns.*

### **Optional:**

**Do you wish to be informed via email regarding PYC meetings and activities? YES / NO**

*\*\*Same email sent to youth at the email address they provide to the presbytery --  
WITH the understanding that the youth council member is primarily responsible for  
communicating in a professional, timely manner.\*\**

If Yes, please CLEARLY PRINT your email address: \_\_\_\_\_

**Please return this support form to:**  
Presbytery of Coastal Carolina ♦ 807 West King Street  
Elizabethtown, NC 28337.  
You may also scan and email: [presbyccyouth@gmail.com](mailto:presbyccyouth@gmail.com)

*Parent Support Page 1 of 1*

Full Commission on Ministry  
Report to Presbytery  
March 5, 2022

The Full Mission Cabinet met on January 27, 2022

**Action Items:**

**Informational Items:**

**New Minister Members:**

1. Rev. Stephen Gutridge, HR, from Beaver Butler Presbytery as Interim at Bethesda
2. Rev. Meghan Vail, from the Presbytery of Utah as Associate Pastor at Community
3. Rev. John Earl, HR, from the Charlotte Presbytery as Interim at Little Chapel on the Boardwalk

**Renewals/New Relationships**

- Rev. T. Wes Moore, Interim, and West End through 2022
- John Baker, Commissioned Ruling Elder, and St. Andrews through 2022
- Rev. Jeffrey Mercer, Stated Supply, and Faith through 2022
- Rev. Robert Johnson, Temporary Supply, and Olivia through 2022
- Rev. Stephen Gutridge, Interim, at Bethesda through 2022
- Jim Smith, Commissioned Ruling Elder, and Antioch through 2022
- Rev. Fred Goins, Temporary Supply, and Ingram Branch through 2022
- Rev. Meghan Vail, Associate Pastor, at Community beginning April 4, 2022
- Rev. Joey Greene, Temporary Supply, and Eureka, through June 30, 2022
- Rev. Barrett Payne, Stated Supply, and Cape Fear through 2022
- Rev. Elizabeth Forester, Stated Supply, and Jackson Springs, through 2022
- Mark Houston, Commissioned Ruling Elder, and Hallsville, through 2024
- Rev. Philip Siebbeles, Temporary Supply, and Rockfish, through 2022
- Rev. Lauren Voyles, Stated Supply, and Wildwood through 2022
- Rev. Martha Highsmith, Stated Supply, and Caswell through 3/31/2022
- Rev. Marvin Mervin, Temporary Supply, and Faison through 2022
- Jim Sills, Pulpit Supply, and Grove through 2022
- Rev. Sean Palmer, Temporary Supply, and Chestnut Street through 2022
- Rev. John Earl, Interim, and Little Chapel on the Boardwalk through 2022
- Rev. Brian Diccico, Temporary Supply, and Warsaw, through 2022
- Rev. LaVera Parato, Stated Supply, at Trinity Havelock through 2022
- Rev. Robert Lapp, Interim, and Southport through 2022
- Rev. Ruth Bayley, Temporary Supply, and Oak Grove through 2022
- Rev. Charles Love, Stated Supply, and Harper-Southerland through 2022
- Ken Yearick, Temporary Supply, and Grace for the month of January 2022

- Huber Bravo, Commissioned Ruling Elder, at Monte de los Olivos through March 1, 2022
- Rev. Debra Patterson, Temporary Supply, and Hope Mills through 2022
- Rev. Bill Almond, Temporary Supply, and Ashpole and Rowland through 2022
- Helane Church, Commissioned Ruling Elder, and Bethany through 2024
- Rev. P.J. Southam, Stated Supply and Parkton through March 2022
- Becky Raynor, Commissioned Ruling Elder, and Acme through 2024
- Rev. Gene Miller, Stated Supply, to First Maxton through 2022
- Rev Janice Hodges and Mars Hill through 2022
- Rev. David Vanderbilt, Stated Supply and Sneads Ferry through May 31, 2022
- Lora Rissmiller, Commissioned Ruling Elder, and New Hope through 2022
- Rev. Janice Hodges, Temporary Supply, and Mars Hill through 2022
- Henry Cowan, Commissioned Ruling Elder and Reilly Road through 2022
- Rev. Christopher Carlisle, Stated Supply, and White Plains through 2022
- Johnny Simpson, Commissioned Ruling Elder, and Beth Car through 2024
- 

#### **Dissolutions:**

- Rev. Maggie Beamguard, Pastor, and West End effective 10/15/2021
- Rev. Bruce Lax, Pastor, and Biscoe effective 12/30/2021
- Rev. T. Wes Moore, Pastor, and Pollocksville effective 10/31/2021
- Rev. Steve Wilkins, Pastor, and Graves Memorial effective 1/5/2022

#### **Honorable Retirements**

- Rev. Bruce Lax effective 12/30/2021
- Rev. David Sherrod effective 11/30/2021
- Rev. Kenneth Stealing effective 12/31/2021
- Rev. Sue Hudson effective 2/28/2022
- Rev. Timothy Havlicek effective 1/31/2022
- Rev. Barbara “Sweetie” Francis effective 2/1/2022

#### **Exemption of Rotation of Elders:**

- Broadway
- Elise
- Summerville
- Philippi
- Beth Car

#### **Qualified Ruling Elders Approved:**

- Bucky Holmes
- Erick Taylor

**Moderators:**

- Rev. Doug Houston at Barbecue
- Cullen Edwards at Montpelier
- Rev. Ben Burrows at Pollocksville
- Rev. Clarence Page at Central
- Rev. Bill Hawkins at Graves Memorial
- Rev. Cassandra Thomas at Sherwood

**Additions to Preaching Supply List:**

- Rev. David Julian, no sacramental privileges
- Bucky Holmes
- Erick Taylor

**Validated Ministries Approved/Member at Large status approved**

- Rev. Cynthia Purvis status as Member at large
- Rev. Marian Carnical status as Member at large
- Rev. Robbie Phillips status as Member at large
- Rev. Susan Lewis' Validated Ministry
- Rev. Barbara "Sweetie" Francis' Validated Ministry
- Rev. Nancy Cooper's Validated Ministry
- Rev. Cynthia Brasher's Validated Ministry
- Rev. Cassandra Thomas status as Member at large
- Rev. Dr. Hugh Scott Cameron's Validated Ministry
- Rev. Derek Macleod status as Member at large

**PNC Formation authorized:**

- St. Andrews-Covenant
- Westminster Fayetteville
- Little Chapel on the Boardwalk

**Dismissals:**

- Rev. Stephen Wilkins to the Charleston-Atlantic Presbytery

**Elder Ministries:**

The following Commissioned Ruling Elders have submitted continuing education reports with a minimum of 20 hours completed in 2021:

Helene Church - Bethany

Cullen Edwards - Pleasant View

Donald Fischer - Palestine

Michael Fox - Horseshoe  
Ronald Holmes - Manly  
Julie Hughes - Lakeview & Salem  
Robert Price - Parkton  
Lora Rissmiller - New Hope  
Johnny Simpson - Beth Car  
Randi Taylor - Pleasant View (Albertson)  
Richard Wurtzel - Maple Hill

**Presbytery Commissions Dismissed with Thanks:**

Reports from commissions were received and found to be in order. The Presbytery thanks them for their service.

1. The Commission to Commission Julie Olive Hughes as Commissioned Ruling Elder at Salem Presbyterian Church on Sunday November 14, 2021, at 2:30 PM: TE: Jenny Lee, Kathryn Dudley, RE: John Baker, Helene Church, Leann Avent, Karen Thomas
2. The Commission to Commission Huber Bravo as Commissioned Ruling Elder at Monte de Los Olivos on Sunday November 14, 2021, at 3:00 PM: TE: Clarence Page, Eduardo Moreno, RE: Abelina Capote, Trinidad Martinez, Elizandro Velazquez
3. The Commission to Install Rev. Jean E. Sparks as Pastor at White Hill Presbyterian Church on Sunday, February 13, 2022, at 2:30 PM: TE: Mamie Hooker, Laura Lupton, Brad Simpson, Miguel Aragon, RE: Christin Cummings, Randy Wicker an guest Rev. Jenny Lee

**Other:**

- Permission for Rev. LaVera Parato, member of New Hope Presbytery, to labor in our bounds at Trinity Havelock through 2022
- Permission granted to Rev. J. Richard McDuffie to labor outside our bounds at Covenant Presbyterian Church in New Harmony.

Strategic Planning and Organizational Review  
Report to Presbytery  
3-5-2022

**SPOR recommends the following amendments to the Manual of Administrative Operations:** (submitted for first reading, will be voted on at the October Presbytery meeting)

1. Disband the Stewardship Development Committee.

Rationale: Nominations reported difficulty finding volunteers to serve on this committee over several years. Should presbytery approve to amend the Manual of Administrative Operations and eliminate this committee, the work of encouraging the presbytery to be good stewards of God's resources will continue to be the responsibility of the Mission Cabinet. This committee can be reformulated if Mission Cabinet wants to pursue these approaches in the future.

2. Committee on Representation shall have members that represent the three missional communities. The Committee shall meet concurrently with the Committee on Nominations at least twice a year.

Rationale: The current required membership is six. Fewer members can adequately represent the three communities. The Committee is a valuable resource for Nominations. Consistent with G3.0103, the Committee on Representation should not be merged with another committee, but rather should meet with the Committee on Nominations twice a year.

CENTRAL COMMUNITY STEERING TEAM  
REPORT TO COASTAL CAROLINA PRESBYTERY  
MARCH 5, 2022

**ANNUAL OFFICER TRAINING:** we give special thanks to Rev. P. J. Southam, pastor at St. Pauls Presbyterian Church, and Rev. J. Barret Ingram, pastor at Clarkton Presbyterian Church, for leading the training sessions on December 11, 2021. Twenty-six persons participated in the zoom training.

**WHOLISTIC SOUL CARE:** Rev. Dr. Cassandra Thomas presented a wonderful seminar on self-care, on January 22, 2022, by zoom, and did a follow-up was held on January 29. There were eighteen participants. Cassandra, thanks for your leadership.

**CLERK OF SESSION ANNUAL TRAINING:** Elder Rebecca Chater conducted the annual training for new and returning clerks on Saturday, February 12. Thank you, Rebecca, for your faithfulness and commitment.

**REVIEW OF SESSION RECORDS:** all clerks of sessions are asked to bring your minutes to be audited on April 2, at Westminster Church, Fayetteville, or on April 30, at St. Pauls Church, St. Pauls. Both gatherings will be at 10:00 AM; please use this checklist to prepare for auditing at <http://presbycc.org/wp-content/uploads/2015/10/sessionCHECKLISTNew.rtf>.

**FAITHFUL SAINTS RECOGNITION:** each church was asked to submit a member who is age 55 and older to be recognized for their service to the church and community. The following individuals were recognized: Jerome Brown, Haymount; Robert (Bobby) Dail, MacPherson; Terrie Evans, St. Pauls; Betty Ann Page, Clarkton; Lee Oscar Ratley, Mt. Pelier; Nancy Jessup, First Lumberton; John McNeill, Panthersford; Janis Patterson, Sherwood; Willis "Bill" Bunch Sullivan, Frist Maxton; Ernestine Wall, Mars Hill. Thanks to Rev. Becky Durham for coordinating the event. For more information about these Faithful Saints, please click on this link:

<https://docs.google.com/document/d/1eYprRZFBmQtxG2D3XexmWNnMDf90wFXYNWL2G-XuUkQ/edit?usp=sharing>

**Central Community Summer Gathering** will be at Highland Church in Fayetteville, Saturday, June 4. The keynoter is Rev. Dr. Cody Watson from the Frontier Fellowship. Cody has been doing mission work for several years and now is a retired emeritus. The theme for the Gathering is "Mission and Discipleship. Cody will also preach during worship. Thanks to Rev, Chip Stapleton, and the Highland Church family for hosting.

CENTRAL COMMUNITY STEERING TEAM:

Matt Bowman, Chair - Jerome Brown, Vice-Chair - Bonnie Barr, Recording Clerk - Johnny Robertson, Treasurer - P. J. Southam, Parliamentarian - Other Members: Fred McMillan, Teresa Page, Donna Hunt, Scott Miller, Robert James, and Clarence Page, Mission Coordinator.

**Administrative Commission for Teachey Presbyterian Church Report**  
**Recommendation for Distribution of Funds from Sale of the Teachey Manse**

Prior to being disbanded, the congregation of Teachey Presbyterian Church met and discussed the distribution of their property after they ceased to exist. The following reflects their sentiments and is endorsed by the Administrative Commission of the Presbytery of Coastal Carolina for the Teachey Presbyterian Church. The Teachey Congregation remained completely co-operative with the commission and remained steadfast in their support of our Presbytery and our denomination. One thing that stands out is their level of trust in the process and in the Presbytery.

The congregation had hoped that the manse would sale for considerably more than it was sold. There were numerous repairs and updating which would be required to make it livable. The manse was sold "as is." This recommendation represents a proportionate distribution of the mission outreach that the congregation had hoped to accomplish.

**1) Friends of Kirkwood** **\$10,000**

The Teachey Church had maintained support and a strong interest in Camp Kirkwood since its founding and wished to do what they could to further its ministry.

**2) Rockfish PCUSA Cemetery Fund** **10,000**

Teachey Presbyterian did not have a cemetery of its own, but many of the members were buried in the Cemetery of their sister church Rockfish Presbyterian Church which is under five miles away from Rockfish Presbyterian Church. Over the years they worked together and at times, shared ministers.

**3) Food Pantry (Wallace Presbyterian Church)** **5,000**

Members of the Teachy Presbyterian Church supported the local food pantry and wanted to continue that support.

**4) Wallace Presbyterian Church** **5,000**

Some of the former members continue their membership in the Wallace Presbyterian Church and are active in the choir.

**5) Union Presbyterian Theological Seminary** **10,000**

Teachy had a member who was going to school at Union when he was killed while serving in the military. They considered supporting Union Presbyterian Seminary in Richmond one of their missions.

**6) Edgar J Wells Scholarship Fund** **10,000**

(James Sprunt Community College)

Edgar J Wells was a leader of leaders in the Presbyterian Church. He served as secretary of the area Presbyterian Men's group which met monthly for decades. His leadership, the respect he received from the Men of the Church and his influence was very important to not only the Teachy Presbyterian Church but to the cadre of Presbyterian Churches who formed a close connection through their monthly dinners together. He was a life long educator and upon his death the Teachy Presbyterian Church established a Scholarship in his honor at the local community college.

**7) Presbytery of Coastal Carolina** **10,000**

**8) The Remaining Balance of Any funds should go to Presbytery of Coastal Carolina**

**Note:** The Manse sold for \$70,000. The actual amount received after the cost of the sale was \$62,405 indicating that the Presbytery would receive an additional **\$2,405.**

**Total: \$62,405**



**Presbytery of Coastal Carolina**  
**Committee for Nominations**  
**Report to Presbytery – March 5, 2022**

The Committee for Nominations places in nomination the following people:

**Preparation for Ministry (CPM)**

Class of 2022      TE David Dudley (West - Sanford, HR)  
Class of 2024      TE Barrett Ingram (Central - Clarkton, Clarkton PC)  
                         TE Nicholas (Nick) Nielsen (East - Calypso, Calypso PC)  
                         RE Jim Sills (East - Wallace, Wallace PC)

**Strategic Planning & Organizational Review (SPOR)**

Class of 2022      TE Laura Viau (East - Shallotte, Shallotte PC)  
Class of 2023      TE Barrett Ingram (Central - Clarkton, Clarkton PC)

**Commission on Ministry (COM Central)**

Class of 2024      RE Lynn Clark (Central - Clarkton, Clarkton PC)  
                         TE Steuart Link (Central - Lake Waccamaw, Lake Waccamaw PC)  
                         TE Chip Stapleton (Central - Fayetteville, Highland PC)  
                         RE Amy Underhill (Central - Clarkton, Central PC)

**Synod Commissioner**

Class of 2023      TE Cassandra Thomas (Central - Fayetteville, MAL)

**Self-Development of People (SDOP)**

(no class)          RE Kim Williams (West – Sanford, Blandonia PC)

***Committee chairpersons:***

*Self-Development of People* Chair – Alice Rachelle Baldwin

*Preparation for Ministry* Chair - Cullen Edwards, Vice-Chair - Barrett Ingram

*Response Coordinating Team* Chair - Rob Price

**Your Recommendations for the Committee on Nominations**  
(See list of committees and positions on reverse.)

Your Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

*I recommend:*

Name: \_\_\_\_\_ Community:    East    Central    West

Contact Information: \_\_\_\_\_

To serve on: \_\_\_\_\_

\_\_\_\_\_

Name: \_\_\_\_\_ Community:    East    Central    West

Contact Information: \_\_\_\_\_

To serve on: \_\_\_\_\_

\_\_\_\_\_

*I am interested in serving on:*

\_\_\_\_\_

\_\_\_\_\_

Email information (or scan and email completed form) to the Chair of Nominations, Kathryn Dudley, [pastorkdudley@gmail.com](mailto:pastorkdudley@gmail.com)

Or mail to Rev. Kathryn Dudley, 3108 Pine Lake Dr, Sanford, NC 27330.

Online recommendations may be made at <https://forms.gle/iTjaQRercSK5ticJ8>

## **Presbytery Committees and Roles**

*Nominated by Nominating Committee and elected by Presbytery:*

- |  |                                 |
|--|---------------------------------|
| * Bills and Overtures                        | * Representation                |
| * Commission on Ministry                     | * Permanent Judicial Commission |
| * Preparation for Ministry                   | * Self-Development of People    |
| * Response Coordinating Team                 | * Synod Commissioner            |
| * Mission Cabinet Chair                      | * Mission Cabinet Vice-Chair    |
| * Presbytery Moderator                       | * Presbytery Vice-Moderator     |
| * Strategic Planning & Organizational Review |                                 |

*Nominated by racial/ethnic churches:*

- |                               |                              |
|-------------------------------|------------------------------|
| * African-American Ministries | * Latino-Hispanic Ministries |
|-------------------------------|------------------------------|

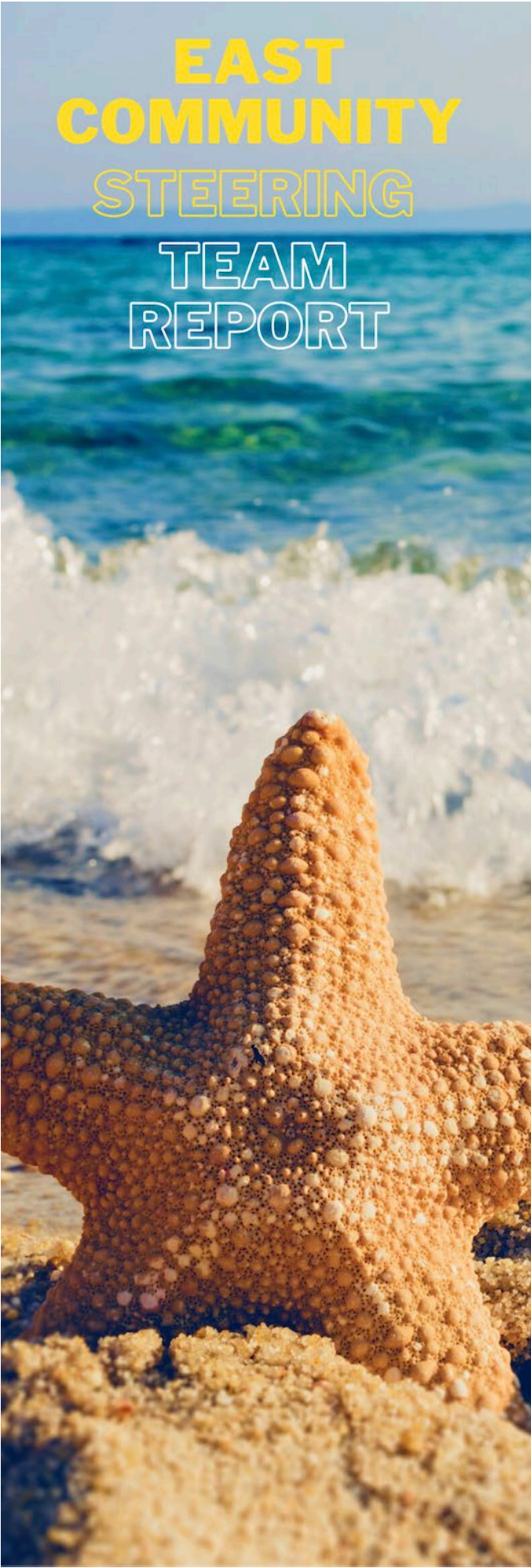
*Appointed by Mission Cabinet:*

- |                           |                           |
|---------------------------|---------------------------|
| * Finance and Property    | * New Church Development  |
| * Hunger Action Taskforce | * Personnel Sub-Committee |
| * Mexico Partnership      | * Peacemaking             |

*Nominated by Presbytery Moderator:*

- \* Nominations

*For descriptions of committees, please go to*  
<http://presbycc.org/presbytery-committees/>



# EAST COMMUNITY STEERING TEAM REPORT

The East Community Steering Team met via zoom on January 12, 2022 for our first meeting of the calendar year.

We currently have a video project in the works with the Community Counseling Center. This is a project that will benefit church pastoral voices and leaders as they continue their ministry.

Clerk of Session training event is scheduled for February 19. There will be two training events, one in person and one virtual. We will have seasoned veterans aiding in our training through the help of Matlynn Yeoman and Jay Bender. Registration is due by February 16.

Sessional Record reviews for 2021 minutes are underway. Katherine Brandi is our contact person and can be reached at [katherinebrandi@att.net](mailto:katherinebrandi@att.net).

We continued working toward a community gathering May 21 at Camp Kirkwood. We hope that this will be in person but are continuing to be prepared to shift solely to virtual. We are working on the the best ways to make and provide a virtual option for all those who wish to attend. We have reached out to national staff in the offices of Worship, Evangelism, and PDA inviting them to participate and offer workshops for our gathering. We are still waiting to hear a definitive answer of their attendance.

Our Nominating Committee, Ivy Murrain, Rev. Tim Havlicek and Rev. Nancy Gladden (Ex Officio), is meeting via zoom to fill a vacancy in our class of 2022 and begin looking for folks for the class of 2024. If you have suggestions please let us know.

SELF-DEVELOPMENT OF PEOPLE COMMITTEE  
REPORT TO THE PRESBYTERY OF COASTAL CAROLINA  
MARCH 5, 2022

The Self-Development of People Committee of the Presbytery is now activated. The local committee consists of: Chairperson, Alice Baldwin, Henry Cowan, Rev. Debra Patterson, Kim Williams, Rev. Fred Goins, Sue Wilson, Teresa Page (co-opted), ex-officio, Rev. Clarence Page and Rev. Jerrod Lowry.

The ministry of the Committee is to work with low-income communities to overcome oppression and injustice. Projects focus on advocacy; youth-led initiatives; skills development; farming; disabilities; immigration/refugee issues and capacity building. Through your gifts to One Great Hour of Sharing, projects in economically poor communities around the world have had an opportunity to develop solutions to their own challenges.

The Presbyterian Committee on the Self-Development of People has been financially supported by the annual One Great Hour of Sharing, receiving approximately one-third of the receipts from this special offering. The remainder of the One Great Hour of Sharing offering is divided with Presbyterian Disaster Assistance (PDA) and Presbyterian Hunger Program (PHP).

One Great Hour of Sharing has provided Presbyterians a way to share God's love by providing support and by serving communities all over the world.

Our gifts to One Great Hour of Sharing connect us with people finding their voice and accessing their God-given power. During Lent, we celebrate that God connects with us through Jesus' resurrection and connects us with those "who have the least" — that's how Matthew 25 puts it — and that's what One Great Hour of Sharing is all about. March 13, 2022, is recognized as Self-Development of People Sunday in the Presbyterian Church. Please see the attached flyers for more information about community projects and giving opportunity.

Thank you for your generosity,  
Alice Baldwin, chairperson



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15



16



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## POVERTY

### 14 | **Group of Women of Value, S.A., Panama City, Panama**

This project is a catering service that provides high-quality products at affordable prices. The project also provides employment and training to group members, thus helping to provide an income and improve their standard of living. Additional funds were awarded to this group of women to buy a Food truck to allow them to continue their services in times of COVID-19.

### 15 | **Goat Herd Expansion, Tuscaloosa, Alabama**

The project involves expanding the raising and selling of goats, which helps get them a better price at market and increase the group's income.

### 16 | **Craft Art and Beauty, Las Tablas, Panama**

This project is comprised of a group of artisans who partnered to create a workshop and a warehouse for the preparation and sale of traditional Panamanian clothing. Project members seek to create a workplace for craftswomen and a selling site for handicrafts, which will also be a location where people can find their traditional garments and information about their traditions and customs. The group is also dedicated to training new generations and passing on their traditions as well as to improving their incomes and thereby creating a better quality of life.

### 17 | **VEGGI Farmers Cooperative, New Orleans, Louisiana**

This project is a multi-ethnic farmer's cooperative growing fresh vegetables to sell to the public as well as grocers in East New Orleans. The cooperative members share equally in the work, liability and distribution of profits. The grant assists the cooperative by creating sustainable income for the members through sustainable agriculture. Daniel Nguyen of the VEGGI Farmers Cooperative said, "With funding from SDOP, VEGGI Farmers Cooperative will be able to continue our mission of providing jobs to community members through urban farming and increasing local, healthy food access. The funds will also allow us to complete several projects on our site, including a processing facility, and help us buy seeds to plant for the coming year."



18



**18 | Presbyterian Church of Rwanda Project, Rwanda**

An intermediary partnership supporting agriculture, handicrafts, saving and loan associations, income-generating activities, water supply and electricity projects. The beneficiaries of these projects are from the poorest and most undeveloped regions in Rwanda.

19



**19 | Centro de Solidaridad Para el Desarrollo de la Mujer, Inc. (CE-MUJER) — Santo Domingo, Dominican Republic**

An intermediary partner committed to improving the quality of life of those living in economically poor communities by assisting in their empowerment through self-management, education, training in technical skills, income generation, health and public politics with influence on both the national and local level.

**RACE AND WOMEN'S ISSUES**

20



**20 | Damayan Workers Cooperative, New York City, New York**

This is a Filipino domestic workers business cooperative, owned and managed by the workers. This project empowers migrant workers and provides a community of mutual support. Migrant and undocumented workers face insurmountable barriers to finding basic employment due to lack of immigration status, lack of work references and being disconnected from supportive communities.

21



**21 | Black Women's Blueprint, Bronx, New York**

The project seeks to bring to the forefront the injustices that African-American women receive from the police and how to deal with their actions when confronted with such injustices.



Presbyterian Committee on the  
**Self-Development of People**

### GIVING OPPORTUNITY

Consider giving directly to SDOP at **[presbyterianmission.org/donate/e051602](https://presbyterianmission.org/donate/e051602)**.

SDOP is supported by generous gifts to the One Great Hour of Sharing (OGHS). Contribute to the OGHS Self-Development of People online at **[presbyterianmission.org/donate/og200000](https://presbyterianmission.org/donate/og200000)**; by phone at **800-872-3283**; or to send a check, please write "OG200000" on the memo line and mail to:

Presbyterian Church (U.S.A.)  
P.O. Box 643700  
Pittsburgh, PA 15264-3700



ONE GREAT HOUR OF SHARING  
SPECIAL OFFERINGS  
HUNGER • DISASTER • DEVELOPMENT

### QUESTIONS OR FOR ADDITIONAL RESOURCES

English: 800-728-7228, ext. 5781/5782/5790/5792

Spanish: 800-728-7228, ext. 5781/5790

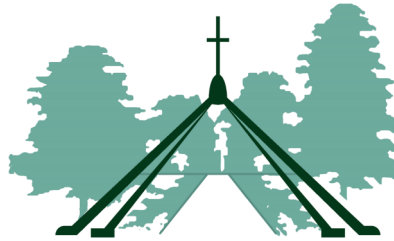
Email: **[sdop@pcusa.org](mailto:sdop@pcusa.org)**

Fax: (502) 569-8001



**SelfDevelopmentOfPeoplesdop**





Updated February 2022

# YMCA CAMP KIRKWOOD

Summer is quickly approaching and YMCA Camp Kirkwood is preparing to welcome campers back for another unforgettable summer! Take a look at some of our latest updates from YMCA Camp Kirkwood below, and please join us in welcoming our newest Executive Director for YMCA Camp Kirkwood – Savannah Standifer.

## MEET OUR NEW EXECUTIVE DIRECTOR



### SAVANAH STANDIFER

#### EXECUTIVE DIRECTOR, YMCA CAMP KIRKWOOD

**BIO:** Hello! My name is Savannah Standifer, and my family and I are thrilled to join the YMCA of Southeastern North Carolina to serve at YMCA Camp Kirkwood. I have an extreme passion and calling to serve youth and develop young leaders. I have dedicated 17 years to the YMCA in various regions of the country in both youth development and camping areas.

I have a wonderful compassionate husband, Brandon, and two beautiful daughters. Everly who is 4 years old, is my mini-me and will be starting Kindergarten this fall. Brinley is 19 months, loves snacks, going on adventures and wants to do everything her big sister does. As a family, we love Jesus, sporting events, camping, the water and family movie nights. We cannot wait to get connected to the camp community at YMCA Camp Kirkwood.

## REGISTER FOR 2022 SUMMER CAMP



### 2022 SUMMER CAMP

#### REGISTRATION IS NOW OPEN

Registration is now open for YMCA Camp Kirkwood's 2022 summer camp! Camps include youth and teen day camps, overnight camps, sports camps and adventure camps. Learn more about our summer camp offerings or register online at:

[www.ymcasenc.org/campkirkwood](http://www.ymcasenc.org/campkirkwood)

# CAMP MONROE

## *Third Thursdays* *New Program*

**Active Older Adult Program**

**50 & Better**

**March 17th - Jewelry Making**

**April 21st - Watercolors**

**May 19th - Canoeing 101**

Experience Camp Monroe again!  
RSVP to the Camp Office (910) 276-1654.

**10am-2pm**

**\$40 per person**

**Lunch Provided**

Page 62 of 70

## Spring Break Camps

March 28-April 1 - Moore County  
April 18-22 - Scotland, Richmond, Robeson, Hoke,  
Cumberland Counties  
\$150 Per Camper

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## Join Us!

Serve Day: May 22, 9am-2pm  
Open House: May 29, 2pm-5pm



## Summer Camp Registration Is Open!

Camperships Available  
Register at: [www.MonroeCamp.org](http://www.MonroeCamp.org)

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## EMPLOYMENT OPPORTUNITIES!

### We are in search of:

Summer Counselors (Ages 18-22)  
Summer Lifeguards (Ages 16-22)

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Too old to join the summer camp but still eager for new experiences  
anyway? Join our team as a camp counselor!  
Apply at: <http://monroecamp.campbrainstaff.com>

The Presbytery of Coastal Carolina  
Commission on African American Ministries (CAAM)  
CAAM Report

17 Feb 2022

To Coastal Presbytery

The commission to African American Ministries is alive and well! We are more motivated than ever before to continue to enhance and grow our historically African American Churches. We have identified our challenges, and they include:

- Shortage of installed pastors
- Dated buildings
- Aging membership
- Improving our connection with other denominations in our communities
- Training church sessions to understand church growth

CAAM realizes that the challenges that we are facing are not uncommon to the average church in the Coastal Presbytery; however, we have decided to aggressively address the challenges by implementing the following strategies:

- CAAM 5<sup>th</sup> Sunday Gatherings at African American Churches in the Coastal Presbytery.
- Developing a survey document that identifies structural defects or improvement needs for church infrastructure
- Developing and implementing workshops and training opportunities that teach effective ways to recruit new membership, reestablish our relationship with the surrounding community, and enhance church growth
- Recruitment of potential CRE candidates internally from within our churches and externally from other denominations.

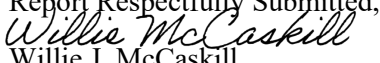
CAAM has adapted the slogan “God is Not Through With Us Yet!” This slogan will serve to motivate and stimulate the future growth of our African American Churches, which will in essence, grow our Coastal Presbytery.

CAAM members include:

- |                            |                             |
|----------------------------|-----------------------------|
| 1. Willie McCaskill (2024) | 9. Darlene Thomas (2025)    |
| 2. Bob James (2024)        | 10. Stacey Harris (2025)    |
| 3. Joyce Peay (2024)       | 11. Richie Smith (2025)     |
| 4. Dennis Corbin (2025)    | 12. Jamal Leak (2025)       |
| 5. Earnest Parish (2025)   | 13. Ivey Murrain (2025)     |
| 6. Peggy Evans (2024)      | 14. Priscilla Brower (2024) |
| 7. Kim Williams (2024)     | 15. Sean Palmer (2025)      |
| 8. Katif Peay (2025)       |                             |

Member Emeritus/Advisors:

1. Earnestine Wall
2. Arnold Walker

Report Respectfully Submitted,  
  
Willie J. McCaskill  
CAAM Chair

## Supplemental Proposed Agenda for March 5, 2022 Presbytery Meeting

9:30 AM Call to Order and Opening Prayer

Bill Young, Moderator

- Declaration of Quorum
- Welcome & Appoint Standing Committees
  - Bills and Overtures
  - Thanks Committee
  - Temporary Clerks
- Adoption of Agenda (2, 65)  
Cabinet

Bill Young, Moderator

Janet Brower-Penn, Chair of

9:45 AM Morning Worship - Bulletin (3-5) (including Communion & Necrology 11-12, 66)

10:30 AM Reports

- Stated Clerk's Report (6-12, 67-68)
  - Investigating Committee,
  - Civil Summons

Jerrold Lowry, Stated Clerk

- West Community Announcements (13)

- Mission Cabinet (14-37)

Janet Brower-Penn

- Bethel AC report/dismissal (15-17)
- Motion to Ratify virtual action
- Motion to Amend the Manual of Administrative Operations (18-19, 69)
- Bridge PILP Loan (20-31)
- Reimbursement Policy (32-33)
  - Finance and Property Report (34-35)
- First Reading of the Church Dissolution/Dismissal policy (36-37)

Jeff Turpin, Chair Finance and Property

Jeff Turpin, Chair Finance and Property

Lornette McCaskill, Treasurer

- Youth Ministry Announcements (38-45)

Jerusalem Martinez, Coordinator

- COM Report (46-49)

Rick Martindale, Chair

- SPOR (50)

Martha Highsmith, Chair

- Commissioning GA Commissioners

Bill Young, Presbytery Moderator

- Central Community Announcements (51)

- Teachey AC Report (52)

Bill Goodnight, Chair

- Nominations (53-55, 70)  
Chair

Kathryn Dudley,

- East Community Announcements (56)

- Other reports in packet

Helane Church, Vice Moderator

1. Self-Development of People (57-60)
2. Camp Kirkwood (61)
3. Monroe Camp and Retreat Center (62-63)
4. CAAM (64)

- Attendance

Jerrold Lowry, Stated Clerk

12:30 PM Closing Prayer and Adjournment

Supplemental Necrology  
March 5, 2022

BETHANY WILMINGTON: Robert Swart

CHADBOURN: Eugenia Blake, Connie Crawford

ELIZABETHTOWN: Lynda Earp

EUREKA: Susan Blue, Carol Cummings

FIRST WHITEVILLE: Fredrica T. Stell

FIRST SANFORD: Layne M. Wright

PROVIDENCE: Mack Anthony Simmons

SHILOH: Randy F. Huff

WESTMINSTER FAYETTEVILLE: Linda Strother



## Elizabeth Little Church Consultant

m: 252-723-8653

[elittle@pensions.org](mailto:elittle@pensions.org)

We at the Board are working hard to support our ministers and employees of the Presbyterian Church (USA) in new and creative ways. If you have other ideas about how we can help, please let me know. I am happy to meet with presbytery and church committees to discuss your thoughts and hopes of how we can strengthen the benefits offered to those that serve the Church.

*The Board of Pensions is a national agency of the Presbyterian Church (U.S.A.), offering a broad range of benefits to PC(USA) churches, agencies, and mid councils, as well as affiliated employers.*

**Member/Employer Services:** 800-773-7752, M-F 8:30-7:00pm EST

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## Assistance Program

Through the Assistance Program, the Board of Pensions provides need-based grants to help active and retired members of the Benefits Plan and their families. Extensive changes effective January 2022 expand support available broaden eligibility to include more ministers and employees of the PC(USA) and affiliated organizations. [Read more](#)

## Care Navigation

Starting April 1, 2022, the Board of Pensions, in partnership with Quantum Health, is providing a new Medical Plan feature, Care Navigation. This feature helps members and their covered family members navigate their healthcare and use their medical benefits. Care navigation will be included in the PPO, EPO, and HDHP at no additional cost to members or employers. [Read more](#)

## Other important information:

- **Diversity, Equity, and Inclusion:** We are taking tangible, intentional steps to ensure a workplace culture that inspires a sense of belonging. And we are continuing to actively engage throughout the Church to ensure access to benefits plans and programs that provide wholeness. [Read more](#)
- **Retirement Savings Program:** This 403(b)(9) plan can help participants build savings and achieve long-term retirement goals. When offered to church employees, you provide them with a savings tool — with both tax-deferred and Roth after-tax contribution features. [Read more](#)
- **Medicare Supplement Plan:** The plan has added Employee Assistance Plan and vision coverage mirroring that provided to active members of the Medical Plan with no extra cost. [Read more](#)
- **Effective Salary:** Most of the Board benefits are based on [Effective Salary](#). Please make sure Effective Salaries are up to date on [Benefits Connect](#).



# 2022 Benefits That Serve the Church

## SELECT OTHER BENEFITS

**Flexibility and choice to build your own package for employees and ministers in non-installed positions**

Included in package and employer required to offer

Pastor's Participation ~

Minister's Choice +

## RETIREMENT PROGRAMS

### Defined Benefit Pension Plan ● ~ +

This defined benefit plan offers financial security in retirement as guaranteed monthly income, funded through employer dues and investment earnings.

### Retirement Savings Plan ● ~ cost may be shared

Our 403(b)(9) plan can help participants build savings and achieve long-term retirement goals, with pre-tax and Roth after-tax contribution features. *Fidelity Investments*

## FINANCIAL PROTECTION PROGRAMS

### Death and Disability Plan ● ~ +

A comprehensive plan that offers peace of mind and financial security through salary continuation, lump-sum death benefit, monthly benefit in the event of a long-term disability, and more, as well as supplemental coverages.

### Term Life Plan ●

A low-cost coverage option available in tiers from \$5,000 to \$50,000, or an income-based benefit amount, one times a member's effective salary, available at a lesser cost than your employees likely could secure on their own.

### Temporary Disability Plan ● ~ +

For a disability up to 90 days, this benefit provides employees with up to 60 percent of effective salary capped at the IRS maximum (\$285,000 in 2020) after a 14-day waiting period. *Lincoln Financial Group*

### Long-Term Disability Plan ●

This benefit offers financial protection during a long-term disability that extends beyond 90 days, providing a benefit of up to 60 percent of effective salary capped at the IRS maximum (\$285,000 in 2020) throughout their disability. *Lincoln Financial Group*

## HEALTH PROGRAMS

### Medical Plan ● ~

All three coverage options — a preferred provider organization (PPO), an exclusive provider organization (EPO), and a high deductible health plan (HDHP) — feature generous preventive care and prescription drug benefits, a telemedicine option, and Call to Health, our online well-being program. *Highmark Blue Cross Blue Shield*

### Vision Eyewear Plan ● ~ cost may be shared

Save hundreds of dollars every year on the cost of eyeglasses, contacts, and more through this low-cost benefit. *VSP*

### Dental Plan ● ~ cost may be shared

Provides coverage for a wide range of basic and major services and orthodontic treatment for children, saving members money on dental care and helping to support overall health and well-being. *Aetna*

## TAX-ADVANTAGED ACCOUNTS

### Flexible spending account: dependent care ●

Can be used to pay for eligible expenses for children under age 13 and certain older family members, such as in-home child care, before- and after-school programs, and adult day care. *Further*

### Flexible spending account: healthcare ●

Pay for eligible medical, dental, and vision expenses, such as deductibles, copayments, and copay amounts — all with pretax dollars. *Further*

### Health savings account ●

When offered along with the high deductible health plan (HDHP), these accounts can be used to pay for qualified healthcare expenses, including the annual HDHP deductible, copayments, dental treatments, and prescription drugs, for themselves or any eligible dependent. *Further*

#### Work requirement key

- 20 hours or more per week; no requirement for ministers in self-employed validated service
- 20 hours or more per week
- No hourly work requirement
- Requires participation in PC(USA) or other employer-sponsored plan



THE BOARD OF PENSIONS  
OF THE PRESBYTERIAN CHURCH (U.S.A.)

2000 Market Street | Philadelphia, PA 19103-3298 | 800-773-7752 (800-PRESPLAN)

[pensions.org](https://pensions.org)



The following has been submitted to the stated clerk in advance of the March 5<sup>th</sup> stated presbytery meeting as an amendment to the motion from Mission Cabinet (pages 18 & 19 of the advanced packet) that would amend the Manual of Administrative Operations to allow for virtual meetings.

**“I move we strike item #5 in the Proposed amendment to the Manual of Administrative Operations and add the following:**

[language to be struck]

~~5) Commissions, committees and teams, and task forces of Presbytery may take action required or permitted to be taken at a meeting with like effect between meetings of the entity, provided that every member is contacted either in person or via email and no member objects. If contacted via email, verification must consist of an email reply stating “no objection,” or words to that effect. If any member objects or wishes to have discussion on the motion, then a special face-to-face or electronic meeting is required to take the action. Discussion via email in lieu of a meeting is not sufficient. Action via email, if taken, shall be recorded in the minutes of the next meeting of the entity as an action taken by unanimous consent between meetings in accordance with the rules. Electronic meetings should be conducted, rather than email, in order for a group to approve any actions that will be reported to the presbytery.~~

[language to be added]

5) Votes may be conducted by email according to these guidelines:

- A. The matter for consideration is routine business and normally would be approved without objection.
- B. Every member of the group is included in the email communication or polled by phone.
- C. The email communicates a deadline for reply of not less than 2 days and not more than 5.
- D. If any member raises objections, the email voting is void and a meeting must be called to hear the concerns prior to voting. Questions may or may not constitute objections per the discretion of the chair. Discussion via email in lieu of a meeting is not sufficient.
- E. The chairperson shall email the results of the vote back to the committee declaring the motion passed or the need for a meeting. A majority is defined based upon the membership of the committee.
- F. If a matter is approved by email, it shall be recorded in the minutes of the next meeting as having been approved by common consent in an email poll.
- G. If a group is considering a matter that will require further action by the Presbytery or a Community Gathering, the vote of the group may not be taken by email.

## **Committee on Nominations Supplemental Report**

The Committee on Nominations places in nomination the following people:

### **Committee for African-American Ministries**

Class of 2022	Bob James (Central – Fayetteville, College Heights PC) Richie Smith (West – Lumberton, Bethany PC) RE Peggy Evans (Central – Fayetteville, Haymount PC)
Class of 2023	RE Joyce Peay (Central – Rowland, Mount Pelier PC) RE Kim Williams (West – Sanford, Blandonia PC) RE Darlene Thomas (Central – Fayetteville, Haymount PC)
Class of 2024	RE Willie McCaskill (West – Red Springs, Panthersford PC and Raeford, Freedom East PC) RE Dennis Corbin (Central – Red Springs, Panthersford PC) RE Katif Peay (Central – Rowland, Mount Pelier PC)

### **Bills and Overtures**

Class of 2024	RE Fred Plummer (Central – Fayetteville, Reilly Road PC)
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*Committee chairpersons:*

*African-American Ministries* Chair –Willie McCaskill, Vice-Chair – Bob James