

Commission on Ministry
Presbytery of Coastal Carolina
Agreement for Stated Supply Relationship
(For PC(USA) Pastors)

The following agreement is between _____ and the Session of _____ Presbyterian Church of _____, North Carolina, for the purpose of providing pastoral services for a period beginning _____ and ending on December 31, 20 ____.

A Stated Supply Pastor will be accountable to the Presbytery of Coastal Carolina through the Commission on Ministry of the Presbytery and will be accountable to the Session of this congregation as concerns his/her ministry within this congregation.

Expectations of the Pastor (*please ✓ check all that apply*)

- ☐ Will lead worship and preach on a regular basis but with the option to have guest ministers on occasion and the session will be responsible for obtaining any supply pastor when this occurs;
- ☐ Will visit sick, shut-ins, new members, and the congregation as is appropriate and as is able with regular work schedule;
- ☐ Will provide leadership and guidance to committees as requested and time permitting;
- ☐ Will enhance spiritual life of the church through pastoral leadership;
- ☐ Will conduct funerals and weddings when called upon;
- ☐ Will administer the Sacraments (following COM approval)
- ☐ Other: (explain) _____
- ☐ Other: (explain) _____

This agreement is for an estimated _____ hours per week including the time to prepare sermons.

Expectations of the Session:

1. Will work collegially with the Pastor in the shared ministry of the congregation (*Book of Order*, G-2.0301);
2. Will review the Pastor's work and compensation annually (*Book of Order*, G-2.0804);

Termination or Extension Provisions/ Considerations

1. This agreement may be terminated at any time by the Session or Pastor with 30 days written notice or by action of the Commission on Ministry.
2. This agreement may be extended at the end the agreement for a period of one year as agreed upon by both parties. These extensions must be approved by the Commission on Ministry.

Financial Terms

We will provide the following remuneration per **month** or per **year**.

(The Presbytery approved \$20/hour minimum for pastoral leaders under annual contracts at the October 9, 2021 meeting)

Salary _____ **monthly** or **yearly** (check one)

Housing or Manse _____

Other Benefits/Insurance/SECA _____

Travel (not to exceed) _____ (paid on reimbursement basis)

Vouchered Professional Expenses _____ (paid on reimbursement basis)

TOTAL _____

Sick Leave (explain _____)

Paid Vacation _____
(Must be proportional to number of Sundays preached/scheduled per month)

Continuing Education _____
(Must be proportional to number of Sundays preached/scheduled per month)

Background Check/Boundary Training

The Presbytery of Coastal Carolina requires a criminal background check and Boundary Training Certification by Safe Gatherings. Information on how to register and take the training can be [found by clicking here](#). Failure to take such training will result in dissolution of the relationship per the COM Manual.

Certification of This Agreement

The compensation and position description shown here was reviewed and approved by the session on _____. (date)

Clerk of Session _____ Date: _____

I have reviewed and am agreeable to the terms of this agreement.

Stated Supply Pastor _____ Date: _____

The COM approves this agreement and authorizes _____

To serve as pastor and to moderate the session of _____

beginning _____ (date) until _____ (date).

☐ West ☐ Central ☐ East

Commission on Ministry _____ Date: _____

Signed by Chair of appropriate COM